

City of Dundas

SNOWPLOWING AND ICE CONTROL POLICY

Introduction

The City of Dundas, Minnesota, finds that it is in the best interest of the residents of the City to assume basic responsibility for control of snow and ice on City streets. Reasonable ice and snow control is necessary for routine travel and emergency services. The City will attempt to provide such control in a safe and cost effective manner, keeping in mind safety, budget, Personnel, and environmental concerns. The City will use City employees, equipment and/or private contractors to provide this service. This policy does not relieve the operator of private vehicles, pedestrians, property owners, residents and all others that may be using public streets, of their responsibility to act in a reasonable, prudent and cautious manner, given the prevailing street conditions.

When will City start snow or ice control operations?

The Public Works Director will decide when to begin snow or ice control operations. The Police Department will also assist in the monitoring of street conditions and notify the Public Works Department of snow and ice conditions needing attention. The criteria for that decision are:

Snow accumulation of (3) inches or more;
Drifting of snow that causes problems for travel;
Icy conditions which seriously effect travel; and
Time of snowfall in relationship to heavy use of streets.

Snow and ice control operations are expensive and involve the use of limited personnel and equipment. Consequently snowplowing operations will not generally be conducted for snowfall of less than three (3) inches.

How snow will be plowed

Snow will be plowed in a manner so as to minimize traffic obstructions. The center of the roadway will be plowed first. The snow shall then be pushed from left to right on two-way streets. On one-way streets or where there is a center boulevard, snow may be pushed in either direction. The discharge shall go onto the boulevard area of the street. Snow on cul-de-sacs will normally be plowed to the center in an attempt to provide the largest turning radius possible for emergency vehicle ingress and egress. In times of extreme snowfall, streets will not always immediately be able to be completely cleared of snow.

Removal of excess snow

The Public Works Director will determine if and when snow will be removed from the area by truck. Such snow removal will occur in areas where there is no room on the boulevard for snow storage and in areas where accumulated piles of snow create a hazardous condition. This is most likely in the downtown area, along Railway and Hester Streets. These snow removal operations will not commence until other snowplowing operations have been completed. Snow removal operations may also be delayed depending on weather conditions, personnel and budget availability. The snow will be removed and hauled to a snow storage area, as determined by the Public Works Director. The snow storage area will be located so as to minimize environmental problems.

Priorities and schedule of streets to be plowed

The City has classified City streets based on the street function, traffic volume and importance to the welfare of the community. The City has been divided into three (3) distinct areas for plowing and ice control purposes. These are identified as Areas One (1) through Three (3), and are indicated on the attached Exhibits. Those streets classified as "Priority City Streets" will be plowed first, starting with Area 2, then Area 1, and finally all of Area 3. These are higher volume routes, which connect major sections of the City and provide primary access for emergency services, schools routes, and businesses. The second priority streets classified as "Remaining City Streets" are lower volume streets. These streets will be cleared starting with Area 1, then Area 2. Clearing of City sidewalks, trails and parking lots will be accomplished as the last priority.

During significant and severe storms, the City must be prepared to move personnel and equipment to maintain priority routes first. In fulfilling the need to have all priority streets safe and passable, when resources are limited, plowing of all other streets may be stopped at any time so resources can be shifted to priority routes.

Unforeseeable circumstances may cause delays in completing assigned plow routes. Such circumstances may include weather conditions that endanger the safety of snowplow operators and /or safe and effective operation of equipment, commuter traffic, disabled vehicles, poor visibility conditions, parked cars along streets, assistance to emergency response vehicles, equipment breakdown, and personnel shortages.

Work schedule for snowplow operators

Snowplow operators will be expected to work eight-hour shifts. In severe snow emergencies, operators sometimes have to work in excess of eight-hour shifts. However, because of budget and safety concerns, no operator shall work more than a twelve-hour shift in any twenty-four hour period. It is recommended that Operators take a fifteen-minute break every two hours with a half-hour meal break after four hours. After a twelve-hour shift the operators should be replaced if additional qualified personnel are available.

Traffic regulations

The City recognizes that snowplow operators are exempt from traffic regulations set forth in Minnesota Statutes, Chapter 169 while actually engaged in work on streets, except for regulations related to driving while impaired and the safety of school children. Pursuant to this authority, snowplow operators engaged in snow removal or ice control on City streets have discretion to disregard traffic laws set forth in Chapter 169, except for laws relating to impaired driving and school children safety when, in their judgement, it is safe to disregard such laws. The privileges granted herein to operators of snow removal and ice control vehicles shall apply only if the vehicle is equipped with one lamp displaying a flashing, oscillating, or rotating amber light placed in such a position on the vehicle as to be visible throughout an arc of 360 degrees.

Weather conditions

Snow and ice control operations will be conducted only when weather conditions do not endanger the safety of snowplow operators, and equipment. Factors that may delay snow and ice control operations include: severe cold, significant winds, and limited visibility.

Use of sand, salt, and other chemicals

The City will use sand, salt, and other chemicals when there are hazardous ice or slippery conditions. The City is concerned about the effect of such chemicals on the environment and will limit its use for that reason.

Sidewalks / Trails

The City will maintain some of the sidewalks in the City. These sidewalks and/or trails are indicated on the Exhibits. The City will only maintain these sidewalks and/or trails after the streets have been plowed. It is the responsibility of the resident and/or property owner to remove all accumulated snow from all other sidewalks along public streets adjoining their property. This includes any snow plowed from public streets onto the sidewalk.

Mailboxes

Coming into contact with a mailbox is a common obstacle snowplow operators face during storm activities. The City will conduct a review of each mailbox incident to determine whether the City will replace or provide reimbursement for the mailbox. Only mailboxes actually hit by a snowplow will be the responsibility of the City. The City will not be responsible for damage to mailboxes or support posts caused by snow or ice coming into contact with the mailbox. At the mailbox owner's request, the City will replace the mailbox with a standard size, non-decorative metal mailbox and replace the support post as necessary with a 4"X 4", decay resistance wood support post, both installed by the City or the cities appointed contractor. Alternatively, the City will reimburse the mailbox owner \$50.00 for the replacement of the mailbox and post by others.

Complaint Procedure

Complaints will be recorded on telephone logs or on City complaint forms. Calls and forms requiring service will be transferred to a work request and forwarded to the appropriate personnel for scheduling. Emergency complaints will be handled in an expeditious manner as resources are available.

Deviation from policy

The Public Works Director may deviate from this policy when in his or her judgement it is in the best interest of the City or is necessary because of budget needs or other circumstances. Changes in priorities (lasting more than 6 hours) will be documented as to what caused such actions, why the change was necessary, and for how long the change is to be in effect. Those City employees and/or contractors affected will be notified immediately by cell phone or landline of such changes with all communications logged. Information logged will include the time and date of the communication, name of employee contacted, and how they were contacted. Any changes of priorities lasting more than 48 hours should be made in written record and the public should be informed of such changes through normal methods used by the City for emergency notifications.

Review and modification of policy

The City shall keep on file all comments and complaints received regarding this policy. The policy will be reviewed periodically. Any review will consider comments and complaints since the last review and other factors affecting the policy or its implementation.

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