

Administrator/Clerk's Report

City Council Meeting, June 12, 2017

To: Mayor and Council

From: John M. McCarthy

Date: June 9, 2017

Auditor's Review 2016 Financial Report

Tom Cummings will present the 2016 Financial Report and Audit.

Consent Agenda

Pay Request #5: This is the payment for Change Order #2. The construction contract with change orders is \$871,095 with a balance to finish including the 5% retainage of \$128,389.75. The project costs were estimated in the 2017 CIP at \$1,300,000. After the project was bid, the estimate was reduced to \$1,200,000 with \$1,100,000 from bond proceeds and a City equity contribution of \$100,000. As of today, the total costs are estimated to be \$1,168,962 which includes construction, engineering, easement acquisition and bond costs.

Old Business

Approve 2018 Capital Improvement Plan: The 2018 CIP as reviewed in several meetings and work sessions has been revised to include priorities and estimates discussed at the meetings. The plan anticipates spending \$2,392,000 for capital projects in 2018. Two projects, street reconstruction and a new City Hall, comprise the majority of the spending. Recommend approval of the 2018 Capital Improvement Plan. (Motion).

New Business

Declare Squad Car Surplus: The new Ford Utility Police Interceptor has been delivered and placed in service. All police specific equipment and identifying signage has been removed from the old squad car. Recommend declaring the 2010 Ford Crown Victoria Police Interceptor, Unit 10, to be surplus and approve selling by sealed bid at the highest value offered if determined by the Police Chief and City Administrator/Clerk to be in the best interest of the City. (Motion)

City Engineer's Report

City Engineer Powell has prepared another extensive memo regarding ongoing work related to the City of Dundas.

Administrator's Report

County Road Mill and Overlay: Rice County has completed the mill and overlay of CSAH #s 1, 8 and 20 in the City limits of Dundas. The work went quickly and the final product appears excellent. There were some complaints regarding traffic flow, but it is staff's believe that the contractor provided an exceptional level of traffic management. Some surface damage to city streets occurred on Hester at the intersection of Second St., but scheduled chip-sealing later this year should complete the repairs performed by the contractor.

Proposed 2018 LGA: According to the House Research Department, the City's estimated 2018 LGA distribution will increase to \$175,038 from the 2017 amount of \$155,931. The increase was approved at the special session with the prior 2018 figure being \$158,163. Although Dundas received a substantial increase as a percentage basis, most cities with a comparable population receive much more. For example, the City of Dawson with a population of one fewer will receive \$587,026 in 2018 and Madison with a population of 9 more will receive \$746,783. The legislature also appropriated \$8 million per year for construction and maintenance of

roadways for cities that do not receive municipal state aid. Although the amount for individual cities is not computed, based on the amount distributed to Dundas in FY 2016 and the total amount appropriated, Dundas should receive about \$14,000 for each year of the biennium.

State Demographer's Population Estimate: Suzan Brower, State Demographer has provided an estimate of the population of Dundas as of April 1, 2016. The demographer estimates the population of Dundas at 1,490 with the number of households estimated at 562. The population is estimated to have grown about 9% since the 2010 census. The City has until June 24 to challenge the estimate. A review indicates substantial agreement with the number of households.

2020 Census and LUCA: The federal government is beginning to prepare for the 2020 census. The City has already submitted information which will be used for the Local Update of Census Addresses.

"Between Earth and Sky" In 2006 in co-operation with the Friends of the Mill Towns State Trail and the Artrail group, the City of Dundas agreed to permit and facilitate the installation of a sculpture by Mac Gimse at the Mill Towns Trail Trailhead. At a regular Council meeting held on July 27, 2015, the Council approved staff time to assist with the funding and installation of the sculpture. The Friends group have indicated they have approved \$20,000 for the installation and Gimse has agreed to gift the sculpture to the City. The upper portion of the piece has been complete for several years, but the lower portion still needs to be completed, a final location approved, a base constructed and landscaping designed.

Property Inspections: A notice has been sent to John F. Zander that an inspection of his property for compliance with the Settlement Agreement will be conducted by the City. Neutral Building Official Ron Wasmund has been reminded he should conduct an inspection of the Titan Supply Property prior to June 30,

Boards and Committees

Mill Towns State Trail JPA: The Joint Powers Board had a meeting scheduled for June 7 but was not able to meet due to a lack of a quorum. The Board members and members of the public present heard an update by the DNR regarding bonding, the dedication of the work in the Cannon Falls area and possible routing using the iron bridge in Waterford Township. Board members present expressed concern regarding problems with getting a quorum and communication if members were not able to attend. The next meeting will be at Rice County on August 2nd.

Future Meeting Items

Items listed may be moved to future meetings.

June 26, 2017

1. Accept 2016 Financial Audit
2. Worksession
 - a. Review 2018 Park and Recreation Budget
 - b. Review 2018 Planning Commission Budget

July 10, 2017

1. Worksession
 - a. Review 2018 Police Budget
 - b. Review 2018 Streets Budget