

CITY OF DUNDAS

216 Railway St. North, P.O. Box 70, Dundas, MN 55019-0070
 Phone: (507) 645-2852 Fax: (507) 645-1629 Email: cityhall@dundas.us

Office Use Only	
Permit Number	_____
Date Received	_____
Permit Issue Date	_____
Fee Total	_____

Date _____ Tenant/Building Name _____

Site Address _____ PID# _____
Number Street Suite/Unit No.

Applicant Is: _____ Owner _____ Contractor _____ Other (describe) _____
 (Note: Owner must also sign off on permit)

Property Owner
 Name _____ Phone (____) _____
Last First MI
 Address _____
 City _____ State _____ Zip Code _____

Sign Contractor
 Company _____ Phone (____) _____
 Name _____
Last First MI
 Address _____
 City _____ State _____ Zip Code _____

Electrical Contractor
 Company _____ License # _____
 Address _____
 City _____ State _____ Zip Code _____
 Contact _____ Day Phone (____) _____

Sign Type
 (check all that apply)

<input type="checkbox"/> Freestanding	<input type="checkbox"/> Changeable Copy
<input type="checkbox"/> Wall, Canopy, Marquee, Projecting	<input type="checkbox"/> Time and Temperature
<input type="checkbox"/> Banner	<input type="checkbox"/> Dynamic Display
<input type="checkbox"/> Off Premises	<input type="checkbox"/> Subdivision
<input type="checkbox"/> Portable Temporary* (\$25.00 Annually)	<input type="checkbox"/> Other: _____

Applications for sign permits must be accompanied by the following information:

1. A scaled site plan showing the location of lot lines, structures, parking areas, existing and proposed signs.
2. A scaled elevation showing the height and width of the front of the building.
3. An accurately dimensioned drawing of the sign indicating the following:
 - support system
 - sign material, dimensions and height
 - size of the lettering
4. Landscape plans for area around signs.
5. A statement as to the type of lighting which will be used for illumination.

Affecting Building Frontage	Width _____ X Height _____ = Total Square Feet _____
	Width _____ X Height _____ = Total Square Feet _____
	TOTAL Square Feet _____

PROPOSED Sign(s) Dimensions	Sign 1: Width _____ X Height _____ = Total Square Feet _____ Proposed Height _____ Distance From Property Line _____
	Sign 2: Width _____ x Height _____ = Total Square Feet _____ Proposed Height _____ Distance from Property Line _____
	Sign 3: Width _____ x Height _____ = Total Square Feet _____ Proposed Height _____ Distance from Property Line _____

List All EXISTING SIGNS on Premises:

Type	Width	X	Length	=	Square Feet	Location
_____	_____	X	_____	=	_____	_____
_____	_____	X	_____	=	_____	_____
_____	_____	X	_____	=	_____	_____
_____	_____	X	_____	=	_____	_____
_____	_____	X	_____	=	_____	_____

I hereby apply for a sign permit, and I certify that the information above is complete and accurate. The work will be in conformance with applicable laws of the state of Minnesota and per Chapter 1500 of the Dundas City Code. I understand this is not a permit but only an application for a permit and work is not to start without an approved permit. I certify that the work will be in accordance with the Dundas City Code and all permit conditions and approved plans.

Applicant or Owner shall submit to the City Clerk all permit fees before a permit will be granted.

_____	_____
Applicant's Signature(if Not Owner)	Date
_____	_____
Owner's Signature	Date



Zoning Review Comments: _____ Site Plan _____ Surveyor's Certificate _____ Zoning District

Planning Commission Approval: _____ Yes _____ No _____ N/A Date _____

Comments:

Permit Approved By _____ **Date** _____
Administrator/Clerk