

**DUNDAS CITY COUNCIL
REGULAR MEETING AGENDA
Monday, August 14, 2017
7:00 p.m. Dundas City Hall**

- 1. Call to Order/Pledge Allegiance**
- 2. Roll Call:** Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
- 3. Presentation/Public Forum**
- 4. Approval of Agenda***
 Motion _____, **Second** _____
- 5. Consent Agenda**
 - a. Approval of Regular Meeting Minutes of July 24, 2017*
 - b. Resolution 2017-18* A Resolution Accepting Donation from VFW Post #4393
 - c. Refund Erosion Fees (3) - \$4,500.00
 - d. Refund Filing Fee George Pinc - \$46.00
 - e. Special Action Items:
 - i. MN Public Facilities Authority - \$30,664.11
 - ii. Transfer from 101 General Fund to 406 Tax Abatement - \$1526.48
 - f. Expenditures*- \$57,379.31
 Motion _____, **Second** _____
- 6. Old Business**
- 7. Ordinances and Resolutions**
 - a. Resolution 2017-19* Resolution Designating a Community Festival and Approving Dispensation of Intoxicating Liquor
 Motion _____, **Second** _____
 - b. Resolution 2017-20* Resolution Approving Plans and Authorizing Advertising for Bids for Sidewalk Construction
 Motion _____, **Second** _____
 - c. Resolution 2017-21* Resolution Congratulating the Dundas “Dukes” Baseball Team on Qualifying for State Tournament
 Motion _____, **Second** _____
- 8. New Business**
 - a. Consider Request For Proposal (RFP) for Refuse Service*
 Motion _____, **Second** _____
 - b. Consider Approving Attendance at LMC Regional Meeting*
 Motion _____, **Second** _____
 - c. Review Possible Financing for 2018 CIP Projects* (Discussion)
- 9. Reports of Officers, Boards and Committees**
 - a. City Attorney – Paula Callies
 - b. City Engineer* - John Powell
 - c. City Administrator/Clerk/Treasurer* - John McCarthy
 - d. Mayor, Councilors and Committees
- 10. Announcements**
 - a. Planning Commission Meeting – Thursday, August 17 at 7:00 PM
 - b. City Council Meeting – Monday, August 28 at 7:00 PM
- 11. Work Session**
 - a. Review 2018 Public Safety/Building Inspections Budget*
 - b. Review 2018 Public Safety/Fire Protection Budget*
- 12. Adjourn**
 Motion _____, **Second** _____

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES**

**Monday, July 24, 2017
7:00 p.m. Dundas City Hall**

UNOFFICIAL MINUTES

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
Staff Present: City Attorney Paula Callies, City Engineer John Powell, City Administrator/Clerk
John McCarthy, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Acting Mayor Pribyl called the Council meeting to order at 7:01 p.m. with the Pledge of Allegiance. A quorum was present.

PRESENTATION/PUBLIC FORUM

Linda Ripka (Warsaw), Co-Chair of Fund Raising Committee for “Between Earth and Sky” gave an update regarding the progress on fund raising and intended completion of sculpture. She reported Joel Pumper of Mechanical Systems has donated the time and materials for the foundation work.

APPROVAL OF AGENDA

Motion by Modory, second by Fowler, to approve the agenda. Motion Carried Unanimously (MC

CONSENT AGENDA

Motion by Cruz, second by Fowler, to approve the consent agenda as follows:

**Regular Meeting Minutes of July 10, 2017;
Erosion Fee Deposits Returned (2) - \$3,000.00;
Expenditures- \$66,406.79.**

MCU

OLD BUSINESS

Report on Panel Removal Progress

Administrator McCarthy reported two emails have been sent to John Zander requesting an update on the progress of removing the panels with no response. Attorney Callies reviewed the potential zoning violation per the Settlement Agreement.

Motion by Fowler, second by Cruz, to request the City Attorney Callies write a letter to John Zander regarding noncompliance with the Settlement Agreement instructing Zander to provide an update by the next Council meeting. MCU

ORDINANCES/RESOLUTIONS - No Ordinances or Resolutions reported.

NEW BUSINESS – No New Business reported.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney – Paula Callies

Callies reported last week worked on the proposed development plan for Planning Commission meeting.

City Engineer - John Powell

GIS Database: Powell reported WSB will set up a GIS database of existing infrastructure to consolidate field data including locations for fire hydrants, gate valves, manholes, catch basins, etc.

(Mayor arrived 7:16 p.m.)

CSAH 1 Reconstruction: Powell reported the City has received from the County 50% plans for the reconstruction of CSAH #1.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES (con't)

City Administrator/Clerk/Treasurer - John McCarthy

Financial: McCarthy gave an update on the first half of the years noting revenues up due to building permits. He stated the expenses are under budget by about \$60,000.

Building Permit Report: McCarthy stated eight single family permits with a value of 1.5 million have been issued.

NAFRS: McCarthy reported on the budget noting the assessment for Dundas could be going up due to increase in new homes and tax base. He reported JPA set the lease of the building at \$20,000/year with Northfield reviewing a proposed amendment with the idea of incorporating the cost of debt service in the lease. He stated revised plans for the new building were reviewed and expressed concern regarding handicapped access to all public areas.

Public Hearing: McCarthy reported the Dundas Planning Commission did not take any action on the DeMann Riverside development proposal. He stated the Commission requested staff and the developer meet to resolve several issues including parking and storm water pond maintenance.

Part Time Police Officer: McCarthy stated Chief Mincke is beginning the process of hiring an additional part time officer.

WORK SESSIONS

Review 2018 General Government/Planning and Zoning Budget

Administrator McCarthy reported the Planning Commission received a draft 2018 budget and there were no comments.

Review 2018 Public Safety/Police Budget

Administrator McCarthy reviewed the proposed budget for 2018 with Chief Mincke and need to add an additional part time officer and staff costs. He stated the total increase for 2018 would be about \$7,622.

Review 2018 Public Safety/Fire Protection Budget

Administrator McCarthy reviewed the budget for fire protection based on what information received from NAFRS and stated the City's portion is based on an estimate of 5.53% of their operating budget. He figured an increase of about six thousand dollars for 2018 and noted areas in the increase. He stated upon completion of the new facility, the City's portion will increase significantly along with any equipment purchases.

ADJOURN

Motion by Cruz, second by Fowler, to adjourn the meeting at 8:03 p.m.

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor