

**DUNDAS CITY COUNCIL  
REGULAR MEETING AGENDA  
Monday, February 12, 2018  
7:00 p.m. Dundas City Hall**

- 1. Call to Order/Pledge Allegiance**
- 2. Roll Call:** Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
- 3. Presentation/Public Forum**
- 4. Approval of Agenda\***
- 5. Consent Agenda**
  - a. Approval of Regular Meeting Minutes of January 8, 2018\*
  - b. Special Action Claims:
    - i. Mills Town Trail Joint Powers 2018 Share - \$100.00
    - ii. American Water Works Association 2018 Dues - \$79.00
    - iii. MN Dept of Natural Resources Water Use Permit (2017) - \$328.76
  - c. Expenditures\* - \$89,112.32
- 6. Old Business**
  - a. Consider PRV Replacement Cost\*  
**Motion by**\_\_\_\_, **second by**\_\_\_\_
  - b. Consider RFQ for Redevelopment of the "Old School" Property\* (City Hall)  
**Motion by**\_\_\_\_, **second by**\_\_\_\_
- 7. Ordinances and Resolutions**
  - a. Resolution 2018-05\* – A Resolution Approving CSAH #1 Cost Share Agreement\*  
**Motion by**\_\_\_\_, **second by**\_\_\_\_
- 8. New Business**
  - a. Consider EPIC Enterprise Contract for Cleaning Services\*  
**Motion by**\_\_\_\_, **second by**\_\_\_\_
- 9. Reports of Officers, Boards and Committees**
  - a. City Attorney
  - b. City Engineer\*
  - c. City Administrator/Clerk/Treasurer\*
  - d. Mayor, Councilors and Committees
- 10. Announcements**
  - a. Park and Recreation Advisory Board Meeting – Tuesday, February 13 at 7:00 PM
  - b. Dundas Planning Commission Meeting - Thursday, February 15 at 7:00 PM
  - c. City Hall CLOSED – Monday, February 19 Holiday
  - d. City Council Meeting **Tuesday, February 20 at 6:30 PM** – (rescheduled February 26)
- 11. Adjourn**

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES  
Monday, January 29, 2018  
(Rescheduled from Monday, January 22, 2018)  
7:00 p.m. Dundas City Hall**

**UNOFFICIAL MINUTES**

Present: Mayor Glenn Switzer; Councilors John Cruz, Grant Modory, Chad Pribyl

Absent: Councilor Larry Fowler

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator/Clerk John McCarthy, Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the Council meeting to order at 7:01 p.m. with the Pledge of Allegiance. A quorum was present.

**PUBLIC FORUM** - No public comments.

**APPROVAL OF AGENDA**

**Motion by Modory, second by Cruz, to approve the agenda. Motion Carried Unanimously (MCU)**

**CONSENT AGENDA**

**Motion by Cruz, second by Pribyl, to approve Consent Agenda as follows:**

**Regular Meeting Minutes of January 8, 2018;**

**Special Action Claims:**

**Cannon River Drug and Violent Offender Task Force - \$1,336.00;**

**Rice County Sheriff Department 2018 ERU Fees - \$750.00;**

**Rice County Sheriff Department 2018 K-9 Dues - \$250.00;**

**MN Public Facilities Authority (Final Payment) - \$30,600.28;**

**Expenditures - \$81,553.28. MCU**

**OLD BUSINESS**

Appoint Township Representative to Dundas Planning Commission

Administrator McCarthy reported Bridgewater Township submitted the names of Larry Alderks and Kathleen Doran-Norton to serve on the Dundas Planning Commission. He stated both have served as prior members of the Commission. Doran-Norton indicated she will serve if selected but she requests the Council appoint Alderks.

**Motion by Modory, second by Cruz, to appoint Larry Alderks to serve as commissioner to the Dundas Planning Commission for a four-year term expiring December 31, 2021. MCU**

**ORDINANCES/RESOLUTIONS**

Resolution 2018-03 – A Resolution Establishing a Stipend for Attendance at Approved Meetings

Administrator McCarthy presented two alternatives to the policy and reviewed the difference. Attorney Callies recommended a technical wording change.

**Motion by Modory, second by Cruz, to approve Resolution 2018-03 incorporating policy Alternate 1 as Exhibit A and recommended technical change. MCU**

Resolution 2018-04 – A Resolution Approving State of Minnesota Joint Powers Agreements with the City of Dundas on behalf of its City Attorney and Police Department

Administrator McCarthy reported the e-charging agreement needs to be updated to incorporate Eckberg Lammers as the prosecuting attorney.

**Motion by Cruz, second by Pribyl, to approve Resolution 2018-04. MCU**

NEW BUSINESS

Consider Exhibit 1 for Stipend Policy

**Motion by Pribyl, second by Cruz, to approve Exhibit 1 to the Stipend Policy.**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell indicated he is working on Cannon Road and Stafford Road improvements project. Administrator McCarthy stated the neighborhood meeting is being setup, and he is working on the bonding process with Springsted, Inc.

City Administrator/Clerk/Treasurer

*Financial:* McCarthy stated the year-end finds the City is in good financial position.

*Rice County Regional Economic Development Meeting:* McCarthy reviewed the January 17 meeting.

*NAFRS:* McCarthy reported on the January 18 meeting. He reviewed the status of a request to the board to amend the allocation formula.

*Special Assessment Roll:* McCarthy stated the City has certified the 2017 delinquent utility payments for collection on the 2018 property taxes. He stated they were about the same as previous year.

*Snow Complaints:* McCarthy reviewed complaints regarding snow removal as well as many positive comments. He stated the City will be addressing those residents who are depositing snow in the street. He is working with Waterford Warriors and police on snowmobilers running on the sidewalks.

*Report on Single Family Home Construction:* McCarthy shared an area cities comparison report on single family home construction prepared by City of Lonsdale staff.

Mayor, Councilors and Committee

A meeting with Bridgewater Township supervisors will be Wednesday, March 21 at 7:00 p.m.

WORK SESSION

CSAH #1 Cost Share Agreement

Engineer Powell reviewed the Cost Sharing Agreement for the reconstruction of Rice CSAH#1 and highlighted areas of concern such as maintenance and repair of overhead lighting at the roundabout being the sole obligation of the City. Administrator McCarthy explained he understood the City would be responsible for maintenance of lighting at the underpass and the Highland Boulevard entrance but didn't anticipate responsibility for other lighting in Bridgewater Township. Council discussed possible costs and the fact the roundabout is mainly in Bridgewater Township. Councilor Modory indicated Council had discussed the City's responsibility for lighting at the underpass but not the roundabout. A discussion ensued regarding snow removal and trail maintenance.

Review Streamgauge Agreement

Administrator McCarthy reviewed a proposed cost sharing agreement with U.S. Geological Survey for river gauges. He stated changes in how costs are allocated are being proposed due to a change by Dakota County which reduces their share of funding. He stated the proposed distribution would be \$5,579 for Dundas for the gauge at CSAH #29 and the number of gauges being funded is reduced from 5 to 3. McCarthy stated the prior agreement was \$2,435. Discussion followed on benefits and costs. Engineer Powell explained the importance of gauges, especially for preparing mitigation in a timely manner.

Mayor Switzer called for brief recess at 8:07 p.m. to clear the council chamber for a closed meeting.

**CLOSED MEETING AS ALLOWED BY MN STATUTE §13D.03 FOR LABOR NEGOTIATION STRATEGY INVOLVING LAW ENFORCEMENT LABOR SERVICES INC, LOCAL #327**

Mayor Switzer closed the regular meeting at 8:10 p.m. as permitted by MN Statute Section §13D.03 to discuss the City's labor negotiations with Law Enforcement Labor Services, Inc., Local #327 (LELSI).

Mayor Switzer reopened the regular Council meeting at 8:37 p.m. stating the Council held a closed meeting to discuss the City's labor negotiations with LELSI Local #327. Present were Councilors Larry Fowler, Grant Modory, Chad Pribyl, Mayor Glenn Switzer; City Attorney Paula Callies and City Administrator John McCarthy.

ADJOURN

**Motion by Cruz, second by Modory, to adjourn the meeting at 8:37 p.m. MCU**

Submitted by:

Attest:

\_\_\_\_\_  
John M. McCarthy, Administrator/Clerk

\_\_\_\_\_  
Glenn Switzer, Mayor