

**DUNDAS CITY COUNCIL
REGULAR MEETING AGENDA
Monday September 14, 2020
7:00 p.m. Dundas City Hall**

- 1. Call to Order/Pledge Allegiance**
- 2. Roll Call:** Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
- 3. Public Forum/Presentation**
- 4. Approval of Agenda***
Motion _____, second _____
- 5. Consent Agenda** *(All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from consent agenda and considered in normal sequence.)*
 - a. Regular Minutes of August 24, 2020*
 - b. Disbursements* - \$119,572.60
Motion _____, second _____
- 6. Old Business**
- 7. Ordinances and Resolutions**
 - a. Resolution 2020-36* A Resolution Adopting a Proposed 2020 Tax Levy, Payable in 2021
Motion by _____, second by _____
- 8. New Business**
 - a. Consider Accepting the Second Quarter Financial Report*
Motion by _____, second by _____
 - b. Consider Approving Purchase of Six Picnic Tables Using CARES Funds*
Motion by _____, second by _____
- 9. Reports of Officers, Boards and Committees**
 - a. City Attorney
 - b. City Engineer*
 - c. City Administrator/Clerk/Treasurer
 - d. Mayor, Councilors and Committees
- 10. Announcements**
 - a. Planning Commission Meeting – Thursday, September 17 at 7:00 p.m. at City Hall
 - b. City Council Meeting – Monday, September 28 at 7:00 p.m. at City Hall
- 11. Work Session**
 - a. Consider Social Media Policy*
- 12. Adjourn**

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday August 24, 2020
7:00 p.m. Online/Phone**

UNOFFICIAL MINUTES

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator Jenelle Teppen,

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council online meeting to order at 7:00 p.m. A quorum was present.

Roll Call present: Mayor Switzer; Councilors Cruz, Fowler, Modory, Pribyl

PUBLIC FORUM/PRESENTATION – No public or presentation before Council.

APPROVAL OF AGENDA

Motion by Modory, second by Pribyl, to approve the agenda.

Motion Carried: Switzer, Yes, Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes

APPROVAL OF CONSENT AGENDA

Motion by Cruz, second by Fowler, to approve the consent agenda as follows:

Regular Minutes of August 10, 2020;

Resolution 2020-35 A Resolution Accepting a Donation from Kwik Trip, Inc.;

Professional Contractors Payment No.10 City Hall Project - \$84,754.44;

Disbursements - \$183,599.41;

Motion Carried. Roll Call: Switzer, Yes, Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes

OLD BUSINESS

No old business was brought before Council.

ORDINANCES AND RESOLUTIONS

No Ordinances or Resolution brought before Council.

NEW BUSINESS

Consider Right of Entry and Waiver of Liability for 208 County Road 1

Motion by Modory, second by Pribyl, to approve a Right of Entry and Liability Agreement for Schneider's Property, LLC at 208 County Road 1 East. Administrator Teppen presented an agreement to allow permission for the owner Schneiders to remove two trees on City property adjacent to their garage.

Motion Carried. Roll Call: Switzer, Yes, Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes

Consider East Water Tower Colors

Motion by Fowler, second by Cruz, to approve a color change for the repainting of the exterior of the East Water Tower from the current cream color to Tnemec "Hang Ten" (light blue). City Engineer Powell explained the reason for the request to change the exterior color of the East Water Tower is due to the high level of dust and dirt that is adhering to the tower. Staff recommends a darker color in hopes it will be more visually appealing. Staff will also look into more regular cleaning of the exterior.

Motion Carried. Roll Call: Switzer, Yes, Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes

Consider AT&T Antenna Lease Amendment for East Water Tower

Motion by Pribyl, second by Cruz, to approve AT&T Antenna Lease 4th Amendment Agreement for the East Water Tower. City Engineer Powell presented from AT&T a proposed fourth amendment to their agreement to allowing update of their equipment on the East Water Tower. He indicated the rent will increase a \$150.00/month with adjusted annual rent from 3% to 4% per year.

Motion Carried. Roll Call: Switzer, Yes, Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney – Paula Callies

Attorney Callies had nothing to report.

City Engineer – John Powell

Engineer Powell reviewed his report.

City Administrator – Jenelle Teppen

Administrator Teppen noted she received a compliance notice from the State that the City’s Pay Equity Report was accepted. She also noted the UPRR appears to be working on railroad crossings but the City has not received any notification from UPRR on when they expect to be in Dundas. She stated staff has reached out to their Community Relations Manager but has not received a reply.

Teppen reported the City received a letter from the neutral Building Inspector regarding the inspection of Titan Supply Company which notes they are in compliance.

Mayor, Councilors and Committees

Councilor Fowler asked the Council to consider appointing a Youth member to the Parks and Recreation Advisory Board. Councilor Pribyl said while he believes at some point this would be a good program to have, the Park Board should currently be focused on long-term planning for parks and amenities with Councilor Fowler updating the Council as to their progress regularly. Mayor Switzer and Councilor Modory agreed.

Councilor Pribyl suggested the City consider a Facebook page to highlight happenings in the City.

ADJOURNMENT

Motion by Cruz, second by Fowler, to adjourn the meeting at 8:03 p.m.

Motion Carried. Roll Call: Switzer Yes, Cruz Yes ; Fowler Yes; Modory Yes; Pribyl Yes

Submitted by:

Attest:

Jenelle Teppen, Administrator/Clerk

Glenn Switzer, Mayor