

**DUNDAS CITY COUNCIL
REGULAR MEETING AGENDA
Monday, October 12, 2020
7:00 p.m. Dundas City Hall**

- 1. Call to Order/Pledge Allegiance**
- 2. Roll Call:** Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
- 3. Public Forum/Presentation**
- 4. Approval of Agenda***
Motion _____, second _____
- 5. Consent Agenda** *(All items on the Consent Agenda are considered routine and have been made available to the City Council at least two (2) days in advance of the meeting. The items will be enacted in one motion. There will be no separate discussion of these items unless a council member or citizen so requests, in which event the item will be removed from consent agenda and considered in normal sequence.)*
 - a. Regular Minutes of September 28, 2020*
 - b. Swenke Ims Payment No.7 (Final) and Change Order No. 2 - \$21,291.74
 - c. Disbursements* - \$151,926.89
Motion _____, second _____
- 6. Old Business**
- 7. Ordinances and Resolutions**
- 8. New Business**
 - a. Consider Amending Development Agreement for the Dundas Dome*
Motion by _____, second by _____
 - b. Consider Approving Renewal of Health Insurance through PEIP for 2021*
Motion by _____, second by _____
 - c. Consider Request of Gear Resources to Extend Deadline for Outside Storage*
Motion by _____, second by _____
 - d. Consider Offer of Millstone Park Skating Rink*
Motion by _____, second by _____
 - e. Consider Accepting Quote for City Hall Parking Lot Lights*
Motion by _____, second by _____
- 9. Reports of Officers, Boards and Committees**
 - a. City Attorney
 - b. City Engineer*
 - c. City Administrator/Clerk/Treasurer
 - d. Mayor, Councilors and Committees
- 10. Announcements**
 - a. Parks & Recreation Advisory Board Meeting – Tuesday, October 13 at 7:00 pm City Hall
 - b. Planning Commission Meeting – Thursday, October 15 at 7:00 pm City Hall
 - c. City Council Meeting – Monday, October 26 at 7:00 pm City Hall
- 11. Adjourn**

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday September 28, 2020
7:00 p.m. Dundas City Hall**

UNOFFICIAL MINUTES

Present: Mayor Glenn Switzer; Councilors John Cruz, Grand Modory, Larry Fowler, Chad Pribyl

Absent:

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator Jenelle Teppen

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:03 p.m. A quorum was present.

PUBLIC FORUM/PRESENTATION – No public or presentation before Council.

APPROVAL OF AGENDA

Motion by Modory, second by Pribyl, to approved the agenda with revisions requested by staff of East Water Tower Exterior Cost under Old Business and Consider Extending Development Agreement with Bridgewater Land Holdings under New Business. Motion Carried Unanimously (MCU)

APPROVAL OF CONSENT AGENDA

Motion by Cruz, second by Fowler, to approve consent agenda as follows:

Regular Minutes of September 14, 2020;

Special Meeting Minutes of September 21, 2020;

Disbursements - \$94,819.83. MCU

PUBLIC HEARING

Wellhead Protection Plan – Part II

Public Hearing: Mayor Switzer opened the public hearing on Wellhead Protection Plan Part II at 7:05 p.m.

Staff Presentation: City Engineer Powell stated the City has completed Part II of the Wellhead Protection Plan for its drinking supply wells pursuant to MN Rules 4720.5100 to 4720.5590. He stated Part I was approved in May 2019 by the MN Department of Health and included a delineation of a wellhead protection plan, the delineation of a drinking water supply area, and an assessment of the vulnerability of the municipal groundwater wells. Powell informed Council Part II includes the inventory of potential contaminants, evaluation of several data elements and a management portion that includes goals, objectives and plan of action to protect the groundwater well from contamination.

Public Comment: There was no comment from the public.

Closed Public Hearing: Mayor Switzer closed the public hearing at 7:16 p.m.

OLD BUSINESS

Consider East Water Tower Exterior Colors

City Engineer Powell indicated based on conversations with Suez, contractor for painting the east water tower, there is concern the darker blue color approved by the City Council on August 24, 2020 may not cover the lighter color without an additional prime coat. He stated the primer coat would be an additional expense to the City between \$10,000 to \$15,000, which is a one-time charge..

Motion by Cruz, second by Fowler, to approve an additional expense not to exceed \$15,000 to Suez relating to additional cost of a primer in painting the East Water Tower. MCU

ORDINANCES AND RESOLUTIONS

Resolution 2020-37 A Resolution Accepting Part 2 of the City of Dundas Wellhead Protection Plan for Submission to the Minnesota Department of Health

Motion by Modory, second by Fowler, to approve Resolution 2020-37. MCU

ORDINANCES AND RESOLUTIONS (con't)

Resolution 2020-38 A Resolution Issuing a Conditional Use Permit at 208 County Road 1 East for a Day Care Center in the Limited Industrial District

Motion by Modory, second by Fowler, to approve Resolution 2020-38. Administrator Teppen reviewed the Conditional Use Permit request and the resolution outlining the conditions regarding entrance, parking meeting ADA requirements, fence play area and licensed by the state for the day care center to handling up to 40 children. **MCU**

Resolution 2020-39 A Resolution Requesting Rice County Financial Support of TH3/CSAH 1 Bike and Pedestrian Improvement

Motion by Pribyl, second by Fowler, to approve Resolution 2020-39. **MCU**

NEW BUSINESS

Consider Approving Proposal for Development/Hosting of New City Web Site

Motion by Fowler, second by Modory, to approve the proposal submitted by Civic Plus for the development and hosting of a new City website at a cost of \$9,250. Administrator Teppen reviewed two proposals and explained the difference in their package. She stated payment will come from the Cares Act funds. **MCU**

Consider Approving Proposal for New/Updated Hardware and Software for SCADA System

Motion by Fowler, second by Cruz, to accept proposal from Automatic System Company for replacement and upgrade of SCADA System in the amount of \$22,063. City Engineer Powell informed the Council the current SCADA system malfunctioned and needs replacing in order to provide reliable, accurate and efficient operation of the City's system. **MCU**

Consider Appointing Todd Hanson to Police Chief

Motion by Cruz, second by Fowler, to appoint Todd Hanson as Police Chief with a starting date of October 26, 2020. **MCU**

Consider Extending Development Agreement with Bridgewater Land Holdings

City Attorney Callies reviewed the Development Agreement regarding Bridgewater Land Holdings request to extend the timeline for completion of the development to September 30, 2021. She stated Bridgewater Land Holdings will provide an extension of the Letter of Credit in the amount of \$459,100 in order to secure the compliance.

Motion by Cruz, second by Modory, to approve extension of the Development Agreement between the City of Dundas and Bridgewater Land Holdings to September 30, 2021, with the provision of a Letter of Credit in the amount of \$459,100. **MCU**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney – Paula Callies

Callies indicated the City Code governing the Annexation Reserve District (ARD) needs to be revised to include a complete use chart as during her review on a specific land use request in the ARD, it was discovered it was not correct.

City Engineer - John Powell

Powell asked Council for any questions or comments on his report and there were none.

Mayor, Councilors and Committees

Councilor Pribyl extended his thanks to the Public Works staff who spent considerable time and effort in grading the ice rink and fixing the hockey boards and reinstalling them. He looks forward to the winter ice season on the new rink.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

Mayor, Councilors and Committees (con't)

Councilor Pribyl extended his thanks to Police Officer Sarah Hubacher who worked diligently on the first day of school to redirect the buses to the new street in Bridgewater Heights in order to pick up the children in that area for their first day of school.

ADJOURNMENT

Motion by Pribyl, second by Cruz, to adjourn the meeting at 8:14 p.m. MCU

Submitted by:

Attest:

Jenelle Teppen, Administrator/Clerk

Glenn Switzer, Mayor