

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES  
Monday, April 24, 2017  
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl  
Staff Present: City Attorney Paula Callies, City Engineer John Powell, City Administrator/Clerk  
John McCarthy, Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the Pledge of Allegiance. A quorum was present.

**PRESENTATION/PUBLIC FORUM – No one spoke**

**APPROVAL OF AGENDA**

**Motion by Modory, second by Fowler, to approve the agenda. Motion Carried Unanimously (MCU)**

**CONSENT AGENDA**

**Motion by Pribyl, second by Fowler, to approve the consent agenda as follows:**  
**Special Meeting Minutes of April 10, 2017;**  
**Regular Meeting Minutes of April 10, 2017;**  
**US Bank GO Sewer Revenue Bond 2016A Interest Payment - \$17,924.00;**  
**Expenditures\*- \$85,932.84. MCU**

**OLD BUSINESS**

City Administrator's Evaluation Summary

Mayor Switzer presented a summary of the City Administrator/Clerk/Treasurer John McCarthy's annual performance evaluation explaining how the evaluation was conducted. He reported McCarthy's performance met or exceeded expectations.

**Motion by Fowler, second by Switzer, to accept the summary of the City Administrator/Clerk/Treasurer John McCarthy evaluation of April 10, 2017. MCU**

**Motion by Modory, second by Pribyl, to approve a 2.5% increase in salary, retroactive to January 1, 2017, for City Administrator/Clerk John McCarthy. MCU**

**ORDINANCES/RESOLUTIONS**

Consider Resolution 2017-08 A Resolution Supporting YMCA and Authorizing Use of the Pavilion at Memorial Park

**Motion by Pribyl, second by Fowler, to approve Resolution 2017-08. MCU**

Consider Resolution 2017-09 A Resolution Supporting SUPER KIDS and Authorizing Use of the Pavilion at Memorial Park

**Motion by Fowler, second by Pribyl, to approve Resolution 2017-09. MCU**

**NEW BUSINESS**

Consider Approving Joint Powers Agreement Cannon River Drug and Violent Offender Task Force

**Motion by Pribyl, second by Modory, to approve amending Joint Powers Agreement to add LeSueur County to the Cannon River Drug and Violent Offender Task Force, and to authorize the Mayor, City Administrator and Chief of Police to sign the Agreement.** Administrator McCarthy explained all of the parties in the agreement have to approve the amendment. **MCU**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney – Paula Callies

*Vacation of 1st Street South:* Callies reviewed her memo regarding vacating a portion of 1st Street South to construct an accessory building for storage by the Dundas Baseball Association. She reviewed the process, including the need to hold a public hearing and a resolution by Council. McCarthy indicated staff met with Mike Ludwig of the Baseball Association regarding the area needed. He stated the boundaries of the area to be vacated will need to be identified.

City Engineer – John Powell

*2016 Lift Station and Force Main:* Powell explained there is a problem with the location of the controls, and it is being evaluated.

*Aldi's:* Powell is working with the site designer to clarify minor design issues related to sanitary and water routing.

Councilor Modory requested an update from Northfield on the East Cannon River Trail/Regional Park.

City Administrator – John McCarthy

*First Quarter Financial Report:* McCarthy reviewed the first quarter report on the finances noting area of increase and decrease for revenues and expenses.

*Building Permit Report:* McCarthy stated two permits were issued for new homes in the first quarter. He noted since then Aldi's and two additional single family have received building permits.

*CCR:* McCarthy indicated water system is good as indicated in the 2016 Consumer Confidence Report.

Mayor, Councilors and Committees

*Rice County Administrator's Bi-Monthly Meeting:* McCarthy indicated administrators met on April 17 and County Administrator Folstad toured Dundas City Hall after the meeting.

*NAFRS:* McCarthy expressed concern regarding the Equipment Committee's direction and function. He stated the heavy rescue vehicle will need to be replaced along with necessary equipment. Discussion on other areas followed.

ADJOURN

**Motion by Cruz, second by Fowler, to adjourn the meeting at 7:51 p.m.**

Submitted by:

Attest:

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John M. McCarthy, Administrator/Clerk

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Glenn Switzer, Mayor