

**DUNDAS CITY COUNCIL
REGULAR AND PUBLIC
HEARING MEETING MINUTES
Monday, May 22, 2017
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
Staff Present: City Attorney Paula Callies, City Engineer John Powell, City Administrator/Clerk
John McCarthy, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the Pledge of Allegiance.
A quorum was present.

PRESENTATION/PUBLIC FORUM – No one spoke

APPROVAL OF AGENDA

Motion by Fowler, second by Cruz, to approve the agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Modory, second by Cruz, to approve the consent agenda as follows:

Regular Meeting Minutes of May 8, 2017;

Special Action Claims:

MCMA Annual Membership - \$100.00;

League of MN Worker's Comp (LMCIT) - \$15,285.00;

Expenditures- \$112,724.04. MCU

PUBIC HEARING – FIRST STREET SOUTH VACATION

Open Public Hearing: Mayor Switzer opened the public hearing regarding a proposed vacation of a portion of First Street South at 7:01 p.m.

Staff Presentation: Administrator McCarthy stated the vacation is for the west/northwest half of First Street South between East Avenue and Lake Street. He stated it is unlikely that First Street South in this location will be developed as the southern portion at the intersection of Lake Street is entirely in the flood plain. He explained the vacation of the westerly half of the street will permit the City to enlarge Memorial Park. McCarthy informed the Council the property owners in the areas were notified of the vacation. He referred to the map of the area related to the vacation area.

Public Comment: Eugene Freeman (400 2nd St S) indicated he is concerned that public access to the property in the area owned by the Freeman family will be limited by the proposed vacation. He provided a letter describing the concern.

Close Public Hearing: Mayor Switzer closed the public hearing at 7:10 p.m.

OLD BUSINESS – There was no old business.

ORDINANCES/RESOLUTIONS

Consider Resolution 2017-11 – A Resolution Approving Vacation of a Portion of First Street South

Motion by Switzer, second by Cruz, to approve Resolution 2017-11. Administrator McCarthy referred to Resolution 2001-19 regarding a prior vacation of a portion of Lake Street requested by the Freeman Family. He also reviewed a history of the properties Eugene Freeman was concerned about. He referred to another action of 2012 when the parcels were subdivided and indicated a substantial portion of the remaining undeveloped property is in the flood plain. Discussion followed noting the type of future development of the property will dictate access and utilities. **MCU**

ORDINANCES/RESOLUTIONS (con't)

Consider Resolution 2017-12 – A Resolution for Ordering a “Destruction Order” as Provided by Dundas City Code §§ 902.35 through 902.43, the “Weed Ordinance”

Administrator McCarthy indicated there are five property owners who will receive letters.

Motion by Pribyl, second by Cruz, to approve Resolution 2017-12. MCU

Consider Resolution 2017-13 – A Resolution Establishing Tobacco Free Policy in Outdoor Areas

Administrator McCarthy indicated the resolution outlines a Tobacco Free Policy to be effective July 1. The policy will be consistent with the recommendation by Rice County Public health.

Motion by Pribyl. Railed due to lack of a second.

Consider Resolution 2017-14 – A Resolution Authorizing a City Debit Card

Motion by Modory, second by Pribyl, to approve Authorizing a City Debit Card with Frandsen Bank and Trust. Administrator McCarthy indicated this will eliminate staff using their own credit cards for reimbursement. He indicated the debit card will be issued from Frandsen Bank and Trust with a limit of \$1,500 per use. Councilor Cruz asked for a policy for using Debit Card. Councilor Modory indicated each department head should have a card to use. McCarthy explained he did not believe it would be necessary. **MCU**

NEW BUSINESS – No new business.

REPORT OF OFFICERS, BOARDS, AND COMMITTEES

City Engineer - John Powell

Powell reviewed his report.

City Administrator/Clerk/Treasurer - John McCarthy

Financial: McCarthy reviewed the year-to-date financials.

Patrol Vehicle: McCarthy reported the 2017 Ford Utility Police Interceptor will be delivered later this week.

Mayor, Councilors and Committees

Park and Recreation Advisory Board: Administrator McCarthy reviewed May 9th meeting actions noting plan on the dog park is proceeding with Lee Skaar to provide a materials list.

NAFRS Board: Administrator McCarthy gave an update on May 18th meeting and noted upcoming requests for funds including an increased operational budget and proposed capital spending including infra-red vision masks and a fire extinguisher video training program. He expressed concern regarding the lack of progress regarding the JPA requirement to adjust the assessment computation for the 2018 budget. He discussed continuing concerns regarding the proposed new building.

Human Resource Committee: Administrator McCarthy stated the Committee met to discuss the City's Compensation Plan and review existing policies.

Planning Commission: Administrator McCarthy stated the Commission met on May 18th and began discussion for planning future City services, lifestyle changes and the trend to facilitate increased non-motorized traffic in many community.

WORK SESSION

2018 Capital Improvement Plan (CIP)

Administrator McCarthy reviewed the updated CIP Worksheet noting the high priority projects for 2018.

ADJOURN

Motion by Cruz, second by Fowler, to adjourn the meeting at 8:42 p.m.

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor