

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES**

**Monday, June 26, 2017
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors Larry Fowler and Chad Pribyl

Absent: Councilor John Cruz and Grant Modory

Staff Present: City Attorney Paula Callies, City Engineer John Powell, City Administrator/Clerk
John McCarthy

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the Pledge of Allegiance.

A quorum was present.

PRESENTATION/PUBLIC FORUM

John Zander (29656 38th St - Janesville, MN) reported the process of loading and removing the panels which began this week has been slowed by an equipment problem. They are intending to continue as weather permits until finished.

APPROVAL OF AGENDA

Motion by Fowler, second by Pribyl, to approve the agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Switzer, second by Pribyl, to approve the consent agenda as follows:

Regular Meeting Minutes of June 12, 2017;

Resolution 2017-16 A Resolution Certifying Unpaid Utility Charges;

Expenditures- \$43,226.74. MCU

OLD BUSINESS

Consider Accepting 2016 Independent Auditor's Report

Administrator McCarthy indicated Thomas Cummings, CPA, completed and presented the 2016 Financial Statements and Independent Auditor's Report at the last meeting. He stated the increase in the General Fund as reported was due to the timing of a grant to purchase property for the regional park received in 2016 for expenditures in 2015.

Motion by Switzer, second by Fowler, to accept the 2016 Financial Statements and Independent Auditor's Report prepared by Thomas M. Cummings, CPA. MCU

Off Sale Liquor License – Four Browns LLC d/b/a MGM Wine and Spirits

Administrator McCarthy reported due to the delay caused by relocation of the MGM liquor store, the MN Alcohol and Gambling Enforcement (AGE) was not able to issue the requested Off Sale Liquor License before the license period ending June 30, 2017. Therefore, he stated the owner had to complete another 'new' application for Council and AGE to review and approve along with payment of fees.

Motion by Switzer, second by Fowler, to approve an Off-Sale Liquor License for Four Browns, LLC, d/b/a MGM Wine and Spirits at 420 Schilling Drive, Dundas, during the period of July 1, 2017, to June 30, 2018, upon meeting the Alcohol and Gambling Enforcement new business application requirements. MCU

Consider Approving Location of "Between Earth and Sky"

Administrator McCarthy reported the City needs to approve a site location for the sculpture "Between Earth and Sky". He stated this will allow the project to continue with its promotion and fund raising.

OLD BUSINESS

Consider Approving Location of “Between Earth and Sky” (con’t)

Mac Gimse (229 Railway St S), artist of sculpture “Between Earth and Sky”, had indicated in 2006 he was asked to create a sculpture to be located at the Trailhead along the Mills Town Trail. He stated he and Councilor Fowler have marked the preferred area the Trailhead with a pole. Gimse said there is now a fundraising committee to help complete the reality of this project, and are working on a flyer. He would like to gift the completed stainless steel sculpture this fall to the City of Dundas.

Councilor Fowler, member of the fundraising committee, explained the Friends of the Mill Towns Trail have provided \$20,000 and will act as the fiduciary in further fund raising efforts.

Gimse described the sculpture and his inspiration for the design. He chose stainless steel for endurance and its reflective elements. Fowler indicated the site selected by the artist and committee is between the kiosk and old mill ruin at the Trailhead. The plans are for a dedication in September.

Discussion followed on other areas of the City for possible location with Fowler indicating it was approved in the beginning to be at Trailhead.

Motion by Fowler, second by Switzer, to approve the location site for “Between Earth and Sky” sculpture by Mac Gimse at the Mill Towns Trailhead between the kiosk and the ruins of the old mill. MCU

ORDINANCE/RESOLUTIONS

Resolution 2017-17 A Resolution Approving Revised PUD/Subdivision Agreement

Administrator McCarthy stated Attorney Callies and Engineer Powell were involved to expedite this agreement after contact from the developer. He stated staff and the representatives of Bridgewater Development and Land Holdings, LLC, met today. Callies reviewed details of the proposed amendment and extension and indicated the developer and their bank had provided the necessary documents to proceed. She indicated the agreement recognized the change in the company name and sets a new time frame for projects needing to be completed, including Bluff Street with a completion date of September 15, 2017, a new letter of credit will be provided, and an escrow amount along with reimbursement for City expenses up to July 1, 2017 have been agreed to. McCarthy discussed the terms noting they are the same as previous one in 2011. Engineer Powell reported on completed and uncompleted work.

Motion by Pribyl, second by Fowler, to approve Resolution 2017-17. MCU

NEW BUSINESS

Consider Approving 2017 Sealcoating Project

Motion by Fowler, second by Switzer, to approve the quote of \$43,791.66 from Pearson Bro. Inc. to sealcoat 42,933 square yards of City streets for 2017 and authorize the City Administrator/Clerk accept the quote as approved. MCU

Consider Approving Crack Filling and Asphalt Patching

Motion by Switzer, second by Fowler, to approve quotes from Gopher State Sealcoating of \$18,440 to crackfill 9,768 feet of City streets and repair 20 areas of damaged asphalt, and authorize the City Administrator/Clerk to accept the quotes as approved. MCU

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer - John Powell

Powell explained the lift station test start up is scheduled for later this week. He and City Planner Nate Sparks are currently reviewing the proposed DeMann Riverside Development.

City Administrator/Clerk/Treasurer - John McCarthy

Property Inspection: McCarthy reported per the Settlement Agreement an inspection of the Titan Supply property was conducted on June 20, 2017. He stated two items appear to be out of compliance with the Agreement included the building panels not being removed and a gate installed in the fence.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Administrator/Clerk/Treasurer - John McCarthy (con't)

Speed Control Devices: McCarthy reported he has contacted two vendors on radar speed signs. He stated Chief Mincke suggests a permanent speed sign be install along CSAH#1 where it enters the City from the west and a battery operated moveable sign be used at various location. He indicated he will provide more information later as the Chief may use forfeiture monies to purchase the signs.

Vehicles to Dispose: McCarthy stated a 2005 Dodge obtained as part of DUI settlement was suggested by Chief Mincke to be sold through CarTime and is ready to go.

Public Hearing: McCarthy reported the Dundas Planning Commission will hold a public hearing for a Preliminary Plat and Planned Unit Development proposal for DeMann Riverside Properties on July 20.

Mayor, Councilors and Committees

NAFRS: McCarthy gave an update on meeting of June 22 on the proposed 2018 Budget, which needs to be approved in July. He sated some members suggested a need for an outside consultant. He reported the Board will be proposing an amendment to the JPA to change terms of the lease with Northfield to provide a method of retiring debt service, and language was submitted to Northfield but no response has been made. Mayor Switzer stated he supports additional administrative staff to prepare and complete work needed but there is opposition.

WORK SESSION

Highways, Streets and Roads Budget

Administrator McCarthy stated staff reviewed the budget for Public Works and recommends to adjust the 2018 budget due to road maintenance and staff time being reallocated to other areas. He compared the last three years noting areas decreasing.

Cultural and Recreation/Parks Budget

Administrator McCarthy stated the Park Board has reviewed and suggested adjusting the budget for 2018 due with increases in repairs and maintenance, wages, professional services, and lawn mowing.

ADJOURN

Motion by Pribyl, second by Fowler, to adjourn the meeting at 8:59 p.m.

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor