

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, August 14, 2017
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer (*arrived 7:45 p.m.*)

Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl

Staff Present: City Attorney Paula Callies, City Engineer John Powell, City Administrator/Clerk
John McCarthy, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Acting Mayor Pribyl called the Council meeting to order at 7:01 p.m. with the Pledge of Allegiance. A quorum was present.

PRESENTATION/PUBLIC FORUM - None

APPROVAL OF AGENDA

Motion by Fowler, second by Cruz, to approve the agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Cruz, second by Fowler, to approve the consent agenda as follows:

Regular Meeting Minutes of July 24, 2017;

Resolution 2017-18 A Resolution Accepting Donation from VFW Post #4393;

Refund Erosion Fees (3) - \$4,500.00;

Refund Filing Fee to George Pinc - \$46.00;

Special Action Items:

MN Public Facilities Authority - \$30,664.11;

Transfer from 101 General Fund to 406 Tax Abatement - \$1,526.48;

Expenditures- \$57,379.31. MCU

OLD BUSINESS - None

ORDINANCES/RESOLUTIONS

Resolution 2017-19 A Resolution Designating a Community Festival and Approving Dispensation of Intoxicating Liquor

Motion by Cruz, second by Fowler, to approve Resolution 2017-19. Administrator McCarthy reviewed the request from Dawn Kruse of Dawn's Corner Bar to serve alcohol in a designated outside area during Dundas Detour Day on September 3, 2017. Kruse has been hosting the event for several years. **MCU**

Resolution 2017-20 A Resolution Approving Plans and Authorizing Advertising for Bids for Sidewalk Construction

City Engineer Powell reviewed the 2017 sidewalk project. He gave an update on the process and progress leading to approving the plans and advertising for bids. Administrator McCarthy stated alternative bids will also be considered. Powell reviewed concerns regarding obtaining permission to cross railroad right-a-way. Discussion followed on ADA compliance, retaining wall on Hester Street and grading for the County Road 1 area near Dundas Dome.

Motion by Modory, second by Cruz, to approve Resolution 2017-20. MCU

Resolution 2017-21 A Resolution Congratulating the Dundas "Dukes" Baseball Team on Qualifying for State Tournament

Motion by Pribyl, second by Fowler, to approve Resolution 2017-21. MCU

NEW BUSINESS

Consider Request For Proposal (RFP) for Refuse Service

Motion by Cruz, second by Fowler, to approve Request for Proposal (RFP) for residential refuse service for a five-year contract to begin January 1, 2018. Administrator McCarthy reviewed the recommended RFP. MCU

Consider Approving Attendance at LMC Regional Meeting

Motion by Cruz, second by Fowler, to approve normal and customary expenses for attendance for the City Administrator/Clerk and Council members to attend a LMC Regional Meeting, the nearest of several meetings at Pine Island on Thursday, November 2, 2017, with a \$45.00 registration fee. MCU

Review Possible Financing for 2018 CIP Projects (Discussion)

Administrator McCarthy discussed and reviewed possible financing of the 2018 CIP projects with a 20-year bond issued at \$2.715 million. He indicated some projects may not qualify for bonding. McCarthy reviewed the projects and method of funding involving the use of reserves, possibly assessing, and intra fund loans. He indicated more information will be provided with further review of other sources of funding. He stated Council may need to prioritize the projects.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney – Paula Callies

Attorney Callies reviewed the status of DPPA claims against the City and other cities. The US District Court recently time-barred one of the most far reaching claims against 87 cities. She noted she has been working on DeMann Riverside development project as well.

City Engineer - John Powell

Engineer Powell reviewed his report with discussion on the relocation of the Pressure Reducing Valve and the cost of above vs below ground. (*Mayor Switzer arrived at 7:45 p.m.*)

City Administrator/Clerk/Treasurer - John McCarthy

Tax Increment: McCarthy reported the annual disclosure of Tax Increment Districts for Dundas has been published. He noted this is the last year of the TIF District 2.

Chapel Brewer: McCarthy reported Chapel Brewery has applied for a brewery taproom and brewery off-sale liquor licenses, which are being processed.

Panel Removing: McCarthy stated John Zander continues to remove the panels.

NAFRS: McCarthy discussed the 2016 Annual Report and status of the facility improvement plans. He explained the lower level was extensively redesigned to make it more useful, especially for handicapped.

Mayor, Councilors and Committees

Councilor Fowler gave a report from the Park and Recreation Advisory Board meeting, reviewed a proposed Halloween event requesting Council approve the use of Memorial Park.

Motion by Fowler, second by Cruz, to permit the use of Memorial Park for a “Trunk or Treat” event on Saturday, October 28, 2017. MCU

Fowler indicated the Park Board requested additional trees be planted in several parks. Council requested a plan locating where the trees are to be planted, species of the trees, maintenance/watering and cost. Council indicated staff should also be involved with the planning and any relocation of trees.

Fowler inquired about the status of the speed signs and enforcement efforts especially on First Street during events at Memorial Park. Councilor Modory requested police be involved with more presence during games and events.

WORK SESSIONS

Review 2018 Public Safety/Building Inspections Budget

Administrator McCarthy reviewed the past three-year average and stated projected Building Inspections and revenue is subject to permits issued and inspection work involved with the permits. He stated that based on historical numbers, the proposal is to increase budgeted revenue \$27,000 to \$34,000 but leave expenses essentially flat.

Review 2018 Public Safety/Fire Protection Budget

Administrator McCarthy reviewed City's portion of the proposed Fire Protection Budget and method of payment. He explained the formula which determines the Parties annual cost. He presented the NAFRS requested budget for 2018 and the cost to Dundas with no increase and explained the current budget will permit the maintenance of a reasonable reserve. McCarthy reviewed future payments on the projected facility improvements and equipment capital expenditures and effect on budgeting.

ADJOURN

Motion by Modory, second by Cruz, to adjourn the meeting at 8:26 p.m.

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor