

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, August 28, 2017
7:00 p.m. Dundas City Hall**

Present: Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl

Absent: Mayor Glenn Switzer

Staff Present: City Attorney Paula Callies, City Engineer John Powell, City Administrator/Clerk
John McCarthy, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Acting Mayor Pribyl called the Council meeting to order at 7:00 p.m. with the Pledge of Allegiance. A quorum was present.

PRESENTATION/PUBLIC FORUM – No one spoke.

APPROVAL OF AGENDA

Motion by Fowler, second by Cruz, to approve the agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Cruz, second by Fowler, to approve the consent agenda as follows:

Regular Meeting Minutes of August 14, 2017;

Establishing Fund 302 – Debt Service 2013A;

Expenditures - \$85,448.12. MCU

OLD BUSINESS

Consider 2018 NAFRS Operating and Capital Budget Request

McCarthy reviewed the request from NAFRS noting changes since previously reviewed.

Motion by Fowler, second by Cruz, to approve the 2018 NAFRS Operating and Capital Budget as presented. MCU

ORDINANCES/RESOLUTIONS

Resolution 2017-22 A Resolution Approving a Planned Unit Development (PUD), Preliminary Plan and Preliminary Plat for Property Located on the 400 Block of Railway Street South with PID# 17.15.2.77.002

Motion by Modory, second by Fowler, to approve Resolution 2017-22. Administrator McCarthy reviewed the recommendations to Council by the Dundas Planning Commission and addressed in the Preliminary Plat and PUD submitted by DeMann Riverside Properties LLC. He sighted a recent state statute requiring posting of any ordinance ten days prior to the Council meeting at which it would be acted on. Attorney Callies stated additional information has been recently submitted by the applicant but has not been reviewed by staff. She stated the next step will be for the applicant to apply for the Final PUD and Plat. Councilor Modory discussed the changes recommended by the City Planner with Callies stating staff needs to review what has recently been submitted by the applicant. Councilor Fowler asked about a need for this type of home with McCarthy stating the City has seen interest in the type of homes being proposed.

Mike Olson (Northfield) requested Council postpone consideration to permit the developer to revise documents. He reviewed concerns and changes.

Motion by Modory, second by Cruz, to postpone consideration until September 11, 2017. MCU

NEW BUSINESS

Brewery Taproom License

The Meetinghouse, LLC, d/b/a Chapel Brewing

Motion by Cruz, second by Fowler, to approve Brewery Taproom License for The Meetinghouse LLC, d/b/a Chapel Brewing at 15 Hester Street East in Dundas for the period August 28, 2017, through June 30, 2018. Administrator McCarthy stated Brewery Taproom allows sale on the premise of the alcoholic beverages produces by the brewery. **MCU**

Small Brewery Off-Sale License

The Meetinghouse, LLC, d/b/a Chapel Brewing

Motion by Fowler, second by Cruz, to approve Small Brewery Off-Sale License for The Meetinghouse LLC, d/b/a Chapel Brewing at 15 Hester Street East in Dundas for the period August 28, 2017 through June 30, 2018. Administrator McCarthy stated the off-sale is only for the retail sale of alcoholic beverages brewed by Chapel Brewing. He stated the State license allows the sale at wholesale to licensed distributors. **MCU**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer - John Powell

Bluff Street - Powell stated he met with Hazelton Construction and reviewed the required work to be done on Bluff Street by September 15 noting they will be working on the street this week.

City Administrator/Clerk/Treasurer - John McCarthy

Financial Report – McCarthy reviewed General Fund noting reason for the increase in revenue.

Codification – McCarthy reported the draft has been received and will be getting the legal and editorial report in about 60 to 90 days after which the City has another 60 days to review.

MGM Wine and Spirits – McCarthy reported the Alcohol and Gambling has approved off-sale license and buyer's number for the new liquor store.

Complaints Regarding Noise – McCarthy reported on two complaints regarding shipping/receiving noise in early hours at Menard's. He reviewed state regulations and how they might be enforced. Councilor Modory asked about any time restriction without noise with McCarthy stating there is in residential area. Councilor Pribyl asked who is responsible if business is noncompliant with Callies stating would refer to Ordinance. Modory indicated staff to look to see if any time restriction for operation was in the development agreement with Menard's.

WORK SESSION

Review 2018 Draft Budget and Levy

Administrator McCarthy reviewed the proposed 2018 draft budget and levy and indicated adjustments have been made relating to the Estimated Market Value (EMV) of property. The EMV as estimated in the "Spring Mini" was used to estimate tax capacity. He presented a review of cash requirements to support 2018 capital improvement projects and estimates through 2021. He indicated if the tax rate declines as projected, taxes on a \$200,000 home could decrease by about \$100/year.

Discuss Part Time Police Officer Wage

Administrator McCarthy reviewed current wage of part-time officers and suggested a step-increase after six-month probationary and one year of service work hours.

ADJOURN

Motion by Modory, second by Cruz, to adjourn the meeting at 8:45 p.m.

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor