

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, February 12, 2018
7:00 p.m. Dundas City Hall**

Present: Acting Mayor Chad Pribyl; Councilors John Cruz, Grant Modory

Absent: Mayor Glenn Switzer; Councilor Larry Fowler

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator/Clerk John McCarthy, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Acting Mayor Pribyl called the Council meeting to order at 7:00 p.m. with the Pledge of Allegiance. A quorum was present.

PUBLIC FORUM - No public comments.

APPROVAL OF AGENDA

Motion by Cruz, second by Modory, to approve the agenda with addition under New Business to Approve Disposition of Forfeited Vehicle. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Cruz, second by Modory, to approve Consent Agenda as follows:

Approval of Regular Meeting Minutes of January 8, 2018;

Special Action Claims:

Mills Town Trail Joint Powers 2018 Share - \$100.00;

American Water Works Association 2018 Dues - \$79.00;

MN Dept of Natural Resources Water Use Permit (2017) - \$328.76;

Expenditures - \$89,112.32. MCU

OLD BUSINESS

Consider PRV Replacement Cost

Administrator McCarthy reviewed the current estimated cost of \$347,215 for the Pressure Relief Valve (PRV) reconstruction, which includes engineering and a contingency. He indicated the SCADA system of approximately \$20,000 is not included in the price. He reported when the Council determined to pursue the above ground option, the estimated cost ranged from \$340,000 to \$450,000 including engineering and contingency. McCarthy stated the project would be funded through bonding and a small assessment against the benefiting properties. Although there maybe funds available in the water fund reserve for replacement fund, that is assigned to environmental remediation when the scheduled water tower rehabilitation occurs.

Motion by Modory, second by Cruz, that WSB continue work on the PRV replacement project. MCU

Consider RFQ for Redevelopment of the "Old School" Property (City Hall)

Administrator McCarthy reviewed the draft Request for Qualifications for Architectural and Construction Services (RFQ) to redevelop the "Old School" property. He stated he has already been contacted by developers interested in the project.

Motion by Modory, second by Cruz, to approve the Request for Qualifications to re-develop the City property along Railway Street North between Bridge Street and Mill Street West and release the final document. MCU

ORDINANCES / RESOLUTIONS

Resolution 2018-05 – A Resolution Approving Cost Sharing Agreement for the Construction of Rice County Aid Highway (CSAH 1)

Administrator McCarthy reviewed the agreement and what responsibility the City would have regarding future maintenance. Council discussed lighting maintenance cost at the roundabout. Councilor Pribyl reviewed the planning process and how parts of the agreement were arrived. McCarthy indicated some of the Cities responsibility may be a little larger than what was anticipated, but the public safety benefit for both vehicles and non-motorized transportation far outweighs the cost. It was suggested an addition regarding the City’s policies be added.

Dennis Luebbe, Rice County Engineer, indicated Northfield and Bridgewater Township are participating in similar agreements as part of the partnership for the CSAH#1 project. He stated the lighting at the intersection of CSAH #1 and Highland Boulevard has changed several times as the project progressed. He reported he had no problem with the recommended wording.

Motion by Pribyl, second by Modory, to approve Resolution 2018-05 with “Exhibit A” and recommended wording added as the final sentence of Section V.-A. MCU

NEW BUSINESS

Approve EPIC Enterprise Service Cleaning Contract

Motion by Cruz, second by Pribyl, to approve a two-year service contract agreement between the City of Dundas and EPIC Enterprise, Inc. effective March 1, 2018, through February 28, 2019, and authorize the mayor and city administrator to sign. MCU

Approve Disposition of Forfeited Vehicle

Administrator McCarthy stated the police department has a forfeiture car and needs to be disposed. He presented three options with Police Chief Mincke’s recommendation to pay an outstanding loan on the vehicle and resell for a higher value.

Motion by Modory, second by Cruz, to approve acquiring full title to the 2010 Chevrolet Impala by satisfying the loan balance of \$3,284.96 with Homestead Credit Union plus any accrued interest and applicable fees; and to authorize the Police Chief and City Administrator/Clerk to dispose of the vehicle according to the Chief’s recommendation. MCU

REPORT OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell reviewed his report noting he will be reviewing the recently received Menard’s expansion plans. He reported on a recent neighborhood meeting with owners of properties impacted by the Stafford and Cannon Road projects.

City Administrator – John McCarthy

NAFRS: McCarthy reported he believed communication has improved. The City of Northfield will be opening bids for the facility remodeling and addition in the coming week.

Steamgauges: McCarthy reviewed a revised five-year cost allocation for Dundas and noted it was agreed to reduce the cost assigned to Dundas.

ADJOURN

Motion by Cruz, second by Pribyl, to adjourn the meeting at 7:53 p.m. MCU

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor