

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES  
Monday, April 23, 2018  
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory,

Absent: Councilor Chad Pribyl

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator John McCarthy, Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the Pledge of Allegiance. A quorum was present.

**PUBLIC FORUM/PRESENTATION**

Northfield Ice Rink

*Brett Reese and David Bennett*, members of the Northfield Ice Arena Advisory Board, presented a proposal to construct a new community ice arena in Northfield. Reese reviewed what the arena provides to the community. Bennett reviewed the current facility and a market analysis including service area, median household income, recreational spending, hockey trend and key findings. He discussed the economic impact provided by rentals and tournaments. Bennett presented facility options and capital costs comparing maintaining and modernizing the current facility in relation to constructing a new facility.

Reese explained that after a review of options the Board is recommending constructing a two-sheet community arena on donated land. He reported single-sheet is estimated to cost almost \$16 million and a two-sheet facility about \$21 million. He explained the proposed financing includes a half-cent local option tax for Northfield and Dundas.

Bennett explained the time line and requested the Council consider authorizing staff to prepare the necessary documentation to permit the question of adding a half-cent be added to the ballot for the General Election in November 2018.

Councilor Modory asked if the tax would terminate at a future date and if so, when. Reese indicated the tax would end in 20 years. He explained both the Northfield's Council and EDA are favorable to the project and groups are working on fund raising already.

Northfield City Administrator Ben Martig reviewed the revenue, referendum and requirements for bond funding.

*Patrick Tomczik* (Northfield resident) spoke in opposition to the proposal. He felt the study referenced was not based on current figures. He referenced the cost of a rink in a remodeled building at St. Olaf compared to the cost of the proposed two-sheet project. Tomczik expressed concern regarding the impact on property taxes.

**APPROVAL OF AGENDA**

**Motion by Cruz, second by Modory, to approve agenda. Motion Carried Unanimously (MCU)**

**CONSENT AGENDA**

**Motion by Fowler, second by Modory, to approve consent agenda as follows:**

**Regular Meeting Minutes of April 9, 2018;**

**Expenditures - \$48,029.30. MCU**

**OLD BUSINESS**

Summarize Conclusions Regarding Employee Review

Mayor Switzer reported the City Council conducted a performance evaluation of City Administrator John McCarthy in a closed meeting pursuant to Minn. Stat. 13D.05, Subd. 3 on April 9, 2018.

## OLD BUSINESS

Summarize Conclusions Regarding Employee Review (con't)

He stated the Council's evaluation focused on three areas; (1) interpersonal relations; (2) coordination with consultants and staff; and (3) time management. Mayor Switzer stated McCarthy has demonstrated strong leadership on behalf of the City, including with NAFRS and other matters. He stated the Council concluded that McCarthy performance met or exceeded expectation in all areas and would like to see McCarthy continue working on preparing the City through transitions and increased growth and development.

Approve Planned Equipment Maintenance Agreement

**Motion by Modory, second by Cruz to approve a three-year planned equipment maintenance agreement for the period January 2018 through December 2020 with Cummins Sales and Service of White Bear Lake, MN, and authorizing the city administrator/clerk to sign the agreement. MCU**

## ORDINANCES/RESOLUTIONS

Resolution 2018-19 A Resolution Approving Cost of New and Upgraded Improvements to Fire Station Facility

**Motion by Modory, second by Cruz, to approve Resolution 2018-19.** Administrator McCarthy reviewed the recent NAFRS meetings. He explained the current projections indicate the cost to Dundas will be about \$17,000 annually. **MCU**

Resolution 2018-20 A Resolution Approving First Amendment to a Joint Power Agreement for Fire Protection and Rescue Services

**Motion by Cruz, second by Modory, to approve Resolution 2018-20.** Administrator McCarthy explained the reason for the amendment is to permit a change in how the cost of the lease is calculated. He stated the lease of the building will be used to repay the bonds Northfield is using to remodel and improve the fire facility. **MCU**

## NEW BUSINESS

Approve Response to Request for Proposal for 2018-2019 Lawn Mowing

Administrator McCarthy reported two proposals for the 2018-19 Lawn Mowing season were submitted. He stated staff compared areas of mowing and recommend John's Snow and Mow.

**Motion by Fowler, second by Cruz, to accept the 2018-2019 lawn mowing proposal as submitted by John's Snow and Mow, LLC of Northfield, and authorize the city administrator/clerk to enter into a two-year agreement. MCU**

Approve Response to Request for Proposal for 2018-2019 Rough Cut Mowing

Administrator McCarthy reviewed the two proposals received, equipment used, and comparing cost. He stated staff recommends Kolb Steel Works.

**Motion by Modory, second by Cruz, to accept the 2018-2019 rough cut mowing proposal as submitted by Kolb Steel Works of Dundas, and authorize the city administrator/clerk to enter into a two-year agreement. MCU**

Approve Joint Maintenance Agreement for River Gauges

Administrator McCarthy reviewed the renewal of a five-year maintenance agreement for the river gauge at Hwy 29.

**Motion by Modory, second by Fowler, to approve the Joint Maintenance Agreement with the U.S. Geological Survey, United State Department of the Interior, for the period October 1, 2017 to September 30, 2022; and authorize the City Administrator/Clerk to sign the Agreement. MCU**

NEW BUSINESS (con't)

Permission to Use City Property for Dedication Event

Linda Ripka of the Sculpture Committee requested permission to use City property and parking lot area to hold a dedication event for the sculpture, and summarized highlights of the event.

**Motion by Fowler, second by Cruz, to approve the use of the MTST Trailhead area and Archibald Mill Ruins property on Saturday, June 23, 2018 for the dedication the “Between Earth and Sky” sculpture. MCU**

REPORT OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell reviewed possible changes in at the intersection of North Ave and the Cannon Road project. He referenced the potential impact of the proposed ice arena on Cannon Road. He stated County Rd 1 will close on April 30 with local traffic to the business area on Stafford Road being accessed at Hester.

City Administrator/Clerk/Treasurer – John McCarthy

McCarthy reviewed highlights of administrator’s report on finance, report on water level at Cannon River Park, and Rice County Economic Development on tour of cities including Dundas on May 1st.

ADJOURN

**Motion by Cruz, second by Modory, to adjourn the meeting at 8:47 p.m. MCU**

Submitted by:

Attest:

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John M. McCarthy, Administrator/Clerk

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Glenn Switzer, Mayor