

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, June 25, 2018
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator John McCarthy,
Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Acting Mayor Pribyl called the Council meeting to order at 7:01 p.m. with the Pledge of Allegiance. A quorum was present. Mayor Switzer arrived 7:02 p.m.

PUBLIC FORUM/PRESENTATION

Dundas Dukes and State Tournament

Mike Ludwig, Manager of the Dundas Baseball Association, informed the Council the 2022 State Amateur Baseball Class B and C Tournaments have been awarded to Dundas and Faribault. The tournament will run the last two weekends in August and into Labor Day weekend. He stated over the next three years the Duke's will explore improvement at the park. He explained some proposed changes to the field including a perimeter fence and looking at improved seating. He indicated Fox 9 News will be at the ballpark on Wednesday, June 27, as part of Fox 9 series on town ball.

2017 Financial Statement

Thomas Cummings, CPA, introduced *Monica Hauser*, Partner in Charge, Hawkins Ash, and explained Hauser would review the 2017 Financials. She reviewed the Independent Auditor's Report explaining the management is responsible for the information and the auditor reviews the information. She reported in the General Fund both revenue and expenditures came in over budget. Hauser stated overall the General Fund ended the year with a net increase of \$33,730 in the fund balance. She reviewed the Water Utility Fund and Sewer Utility Fund along with cash flow of each.

APPROVAL OF AGENDA

Motion by Pribyl, second by Fowler, to approve agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Fowler, second by Cruz, to approve consent agenda as follows:

**Regular Meeting Minutes of June 11, 2018;
Special Item: League of MN Deductible - \$250.00;
Expenditures - \$63,895.85. MCU**

OLD BUSINESS

No Old Business reported

ORDINANCES AND RESOLUTIONS

No Ordinances or Resolutions presented

NEW BUSINESS

Consider Bridgewater Township Representative to Serve Remaining Term on the Dundas Planning Commission

Mayor Switzer stated Bridgewater Township has submitted the names of Francis Boehning and Kathleen Dornan-Norton as candidates for the remaining term on the Dundas Planning Commission vacated by the resignation of John Klockeman.

NEW BUSINESS

Consider Bridgewater Township Representative to Serve Remaining Term on the Dundas Planning Commission (con't)

Motion by Modory, second by Switzer to appoint Francis Boehning to serve as Bridgewater Township representative on the Dundas Planning Commission to complete the remainder of the term of John Klockeman through December 31, 2020. MCU

Request for Exclusive Use of Memorial and Mill Parks including Pavilion

Motion by Pribyl, second by Cruz, that it is in the public interest to approve the exclusive use by the Northfield Area Family YMCA at certain times of parts of Mill Park and Memorial Park including the Pavilion and to waive any fees associated with the use. McCarthy explained the “Y” will be working with the Dundas Dukes to provide this expanded youth program. MCU

Call for Public Hearing on Solar Ordinance at Planning Commission on July 19

Motion by Modory, second by Cruz, to call for a public hearing to be conducted by the Dundas Planning Commission on July 19, 2018, at 7:00 p.m. to review and receive comments regarding amending City Code Title 15, Section 4, Subsection 11, Solar Energy Systems. MCU

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

City Attorney – Paula Callies

Callies explained she has been working on the animal control contract and issues associated with the road projects.

City Engineer – John Powell

Powell reported on the sidewalk construction is moving along on Hester Street. He stated he met with contractors for Cannon and Stafford Roads projects noting Cannon Road signage regarding the projects have been installed and Cannon Road will be closed for about a month. He explained there are some issues with the location of the new PRV station and staff is researching combining of the booster station with the PRV. He reported on Xcel needing a new ‘feeder’ route and working with MnDNR. Mayor Switzer indicated it is important that signage explaining access to businesses on Stafford Road be clear.

City Administrator/Clerk/Treasurer – John McCarthy

McCarthy reviewed the year-to-date financial information indicating it continues to show the City is in good financial position. He explained the excess in sewer and water fund revenue is due to receiving income from trunk charges. He reminded the Council there is no longer any TIF Revenue and the last payments related to the bonds have been made.

McCarthy gave an update on the S&P Rating as it relates to upcoming bond sale for street projects and PRV station indicating their rate will be determined on June 28th with the bonds to be sold on Monday, July 9th. He expects the rating will remain at AA-.

McCarthy stated early voting begins June 29 at Rice County Government Services Building or Northfield City Hall.

Mayor, Councilors and Committees

Mayor Switzer reported NAFRS is looking to hire a consultant to do administrative duties. He thanked Linda Ripka for organizing and handling the Dedication Event for the “Between Earth and Sky” sculpture on Saturday, June 23.

WORK SESSIONDiscussion Regarding Cannon River Civic Center and Resolution

Ben Martig, Northfield City Administrator, reviewed the information presented at the Northfield Council meeting of June 19 and the subsequent action to approve a referendum. He reported the second sheet could be used for other events during the summer. He reviewed the financing and impact of the vehicle excise tax and special local sales tax. Martig requested the Council look at the proposed Resolution which is similar to what Northfield approved.

Councilor Modory asked about what appears to be a discrepancy regarding the original \$7 million to be raised by the combined sales tax and the current estimate which appears to be closer to \$21 million. Martig explained the most recent projections of sales tax revenue assumes an increase in collections. Mayor Switzer asked about spending city funds outside of the corporate boundaries and McCarthy indicated a joint powers agreement would be required. Martig explained the projections are based on the estimated construction and interest costs at the time the project proceeds.

Chris Sorenson, President of the Hockey Association, explained he is part of the private fundraising group. He stated the goal, if the referendum is approved, is to have cash donations of \$3.4 million on hand prior to beginning work on the facility. He stated twenty-two families are involved in hockey from Dundas. Modory and Sorenson discussed the apparent discrepancy between what Modory understood to be a request for Dundas to authorize a sales tax to support about 14% of \$7 million and the currently suggested cap for Dundas of \$3.5 million. Councilor Cruz asked why a stronger effort to raise funds has not been made by the supporters. Sorenson explained about \$30,000 has been raised. Modory asked about the projected growth in sales tax revenue. Martig explained the projections assume sales tax revenue will grow faster in Dundas than in Northfield and that the increases can be used to offset the property tax burden for Northfield. He also indicated the need to get the sales tax referendum on the General Election ballot this fall has placed a significant burden on bringing all information forward in timely manner.

Review Draft 2019 Operating Budget Public Safety

Administrator McCarthy reviewed the Public Safety 2019 draft budget consisting of Police, Fire, Emergency Warning, Animal Control and Building Inspections. He indicated changes will only really be significant in the Fire and Police Departments. He stated although the Fire budget will not be finalized until the NAFRS budget is delivered to the Parties, he reviewed the long term budget.

McCarthy reviewed the Police department indicating wages and benefits will be increasing more than average due to contract settlements and budgeting for increased hours. He reported due to a new mandated reporting requirement, it appears additional clerical help will be required.

ADJOURN

Motion by Fowler, second by Cruz, to adjourn the meeting at 8:50 p.m. MCU

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor