

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES  
Monday, August 27, 2018  
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory

Absent: Councilor Chad Pribyl

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator John McCarthy, Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the meeting to order at 7:00 p.m. A quorum was present.

**PUBLIC FORUM/PRESENTATION - None**

**APPROVAL OF AGENDA**

**Motion by Cruz, second by Fowler, to approve the agenda. Motion Carried Unanimously (MCU)**

**CONSENT AGENDA**

**Motion by Modory, second by Cruz, to approve the consent agenda as follows:**

**Regular Meeting Minutes of August 13, 2018;**

**Disbursements - \$83,148.59. MCU**

**OLD BUSINESS – None**

**ORDINANCES AND RESOLUTIONS**

Resolution 2018-41 A Resolution Approving the NAFRS Operating Expense Budget Request for 2019

Administrator McCarthy and Mayor Switzer reviewed their concern on two expenditures involving engaging a consultant and hiring for a new position both of which appear to be unbudgeted. Further, they explained the consultant may have been engaged in a manner which does not appear to follow approved and agreed methods of authorizing an expenditure. Discussion continued on how these additional expenses occurred without due process and the effect the expense would have on the reserve fund. Council requested specific information clarifying the authority and decision process used regarding the two issues.

Resolution 2018-43 A Resolution Approving the NAFRS Capital Expenditure Budget Request for 2019

**Motion by Cruz, second by Modory, to approve Resolution 2018-43. MCU**

Resolution 2018-44 A Resolution Adopting a Proposed 2018 Tax Levy, Payable in 2019

**Motion by Modory, second by Cruz, to approve Resolution 2018-44.** McCarthy stated there was an increase in the budget per previous discussions. He discussed tax capacity and explained that an increase in capacity will result in minimum tax increase for properties on which the assessed taxable market value does not change. **MCU**

**NEW BUSINESS**

Consider 2018 Crack Filling and Asphalt Patching Project

**Motion by Cruz, second by Fowler, to accept the proposal submitted by Gopher State Sealcoat, Inc. for the 2018 Crack Filling and Asphalt Patching Project; and to authorize the city administrator to sign the proposals on behalf of the City. MCU**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell reviewed a letter from MCPA indicating, during a random compliance review conducted at the Cannon Road Project, there were no violations. He reviewed the progress on the PRV project and explained their change order for a time extension and additional associated costs due to the need to relocate the structure to avoid conflict with a previously installed private utility.

City Administrator/Clerk/Treasurer – John McCarthy

McCarthy reported the Dundas Dome have applied for an amendment to extend the time to completion required to complete the parking requirement as described in their previously issued PUD. He stated they will be required to provide a Letter of Credit to cover completing the any remaining work.

WORK SESSION

Review Proposed Resolution 2018-XX Adopting Findings of Fact Related to Ordinance 2018-03 Regarding Solar Energy Systems

Attorney Callies reviewed the procedure involved with the Resolution and Ordinance and explained the time line of the current interim ordinance. She reviewed recommended findings of fact to be acted on.

Review Proposed Ordinance 2018-03 Amending Title 15, Section 2 and 4 Regarding Solar Energy Systems

Attorney Callies reviewed the proposed changes along with corrected areas. She stated it will need to be posted prior to the next Council meeting.

RFP for Architectural Service for New City Hall

McCarthy reviewed the draft RFP for a new city hall and indicated it will be a separate process for the city building on and not part of a development.

ADJOURN

**Motion by Cruz, second by Modory, to adjourn the meeting at 8:52 p.m. MCU**

Submitted by:

Attest:

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John M. McCarthy, Administrator/Clerk

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Glenn Switzer, Mayor