

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, October 8, 2018
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory, Chad Pribyl
Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator John McCarthy,
Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:01 p.m. with the pledge of allegiance. A quorum was present.

PUBLIC FORUM/PRESENTATION

NAFRS Chair Anne Hadad

Anne Hadad reviewed her tenure as chair and her efforts to increase the transparency of the organization. She explained the progress of rebuilding the fire station facility and her goals for the newly hired interim coordinator.

APPROVAL OF AGENDA

Motion by Cruz, second by Modory, to approve agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Modory, second by Fowler, to approve consent agenda as follows:

**Regular Meeting Minutes of September 24, 2018;
Disbursements - \$71,289.76. MCU**

OLD BUSINESS

Approve Memorandum of Agreement (MOA) Regarding Chief of Police

Motion by Modory, second by Pribyl to approve the Memorandum of Agreement (MOA) between the City of Dundas and Law Enforcement Labor Services, Inc. Administrator McCarthy stated a MOA with LELSI Local #327 will permit the City and Officer Eric Kline to analyze his fit as the Interim Chief of Police. **MCU**

Consider Changes in Personnel Policy Section 305.14

Motion by Cruz, second by Modory to approve the changes in Personnel Policy Section 305.14 as recommended. McCarthy reviewed the changes in cost for the health insurance options included in the City's plan and recommended changes in the cost participation as described in the Personnel Policy Manual. He indicated the recommended changes in the participation would increase the City's annual obligation by about \$5,700 which is less than the preliminary levy anticipates. McCarthy explained that the open enrollment period for an employee to change their options ends November 16. **MCU**

ORDINANCES AND RESOLUTIONS

Ordinance 2018-05 – An Interim Ordinance Establishing a Moratorium on Self-Storage Facilities within the City of Dundas

Motion by Cruz, second by Fowler to approve Ordinance 2018-05.

Mayor Switzer opened for public input and discussion.

Norman Oberto, an investor in a proposed facility, introduced himself and requested a stay in the establishment of the interim moratorium. He reviewed the background of their investment and how they intended to develop their proposal. He further discussed their work to vacate a portion of the easement to permit a more efficient use of the property.

ORDINANCES AND RESOLUTIONS

Ordinance 2018-05 – An Interim Ordinance Establishing a Moratorium on Self-Storage Facilities within the City of Dundas (con't)

Bret Reese, a partner, reviewed the reasons the owners want to expand the existing facility.

Councilor Modory reviewed his understanding of the reasons the City may consider a moratorium including concerns raised during the last expansion of the mini-storage facility and how the use will fit into the City's long term plan. Switzer explained he believed moving forward with the moratorium is the best route. Modory emphasized the need to accomplish this and suggested a solution could be developed by the end of the year. McCarthy explained the property owner could proceed with an easement vacation during the moratorium. He indicated the Planning Commission will be meeting on October 18th and staff could have a preliminary review prepared by the meeting. **MCU**

Switzer asked about the easement vacation. City Engineer Powell reviewed the process and that staff met with Gerald Anderson in early September. The City has not received any information since the meeting. McCarthy reviewed what he knew of the history of the easement. Powell reviewed how a property owner would proceed with relocating City utilities, and the cost would be borne by the owner. City Attorney Callies reviewed the process for a public hearing, and it would come before the Council after proper notice. McCarthy indicated the proposed project will be on the October 18 Planning Commission as a discussion item.

Resolution 2018-48 A Resolution Approving Amendment of Planned Unit Development (PUD) Ordinance and Development Agreement for Dundas Dome Addition

Motion by Modory, second by Cruz, to approve Resolution 2018-48. Administrator McCarthy indicated the Resolution is a recommendation of the Dundas Planning Commission. Attorney Callies reviewed the process indicating the enhanced landscaping plan would need to be submitted, and the development agreement would need to be submitted. She recommended the date to submit the required information should be changed to the next Council meeting on October 22. **MCU**

NEW BUSINESS – No New Business Item

REPORT OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell reported the 2018 Stafford Road and Cannon Road Projects are now completed with cleanup left. The County Road 1 Project is on target for being complete November 3 depending on weather but it may be tough due to the continued wet weather.

City Administrator – John McCarthy

McCarthy stated Kwik Trip appears ready to proceed further with project. Councilor Modory expressed asked how the City will be addressing the intersection of Hester Street and Schilling Drive and how costs will be appropriated.

Mayor, Councilors and Committees

Mayor Switzer indicated Northfield's mayor has asked how Dundas is addressing the proposed Civic Center to voters. McCarthy indicated the financial impact for Dundas is minimal and allows an increase revenue to park improvement budget. McCarthy indicated being involved with either side could be construed as support or opposition. Councilor Modory suggested providing a link to the information on the City website with Councilor Cruz suggested a link to provide information regarding the school referendum. Council and staff reviewed the process to permit development of a property subject to the Planned Unit Development section of the Zoning Code.

Administrator McCarthy reviewed a recent insurance audit conducted by staff of the City's insurer, the League of Minnesota Cities Insurance Trust

WORKSESSION

Review 2019 Refuse Enterprise Fund

Administrator McCarthy reviewed audited financial information from the past three years and the proposed 2019 Refuse Enterprise Fund. Councilor Modory asked if the provider rates would not be increasing and McCarthy indicated he has taken the increase into account but may have to take a look at an increase next year. He recommended there be no adjustment in the refuse fund fees.

Review 2019 Stormwater Enterprise Fund

Administrator McCarthy reviewed audited financial information from the past three years and the proposed 2019 Refuse Enterprise Fund. McCarthy indicated staff costs are increasing but will not require an increase at this time.

ADJOURN

Motion by Cruz , second by Switzer, to adjourn the meeting at 9:10 p.m. MCU

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor