

**DUNDAS CITY COUNCIL
REGULAR MEETING and
PUBLIC HEARING MINUTES
Monday, January 28, 2019
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Grant Modory, Chad Pribyl

Absent: Larry Fowler

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator John McCarthy, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the pledge of allegiance. A quorum was present.

PUBLIC FORUM/PRESENTATION

Norman Oberto, Dundas business owner, indicated he will be requesting a rezoning of a property.

APPROVAL OF AGENDA

Motion by Modory, second by Pribyl, to approve agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Pribyl, second by Modory, to approve the consent agenda as follows:

Approval of Initial and Regular Meeting Minutes of January 7, 2019;

Special Action Claims:

Swenke Ims: Pay Voucher #4 Cannon Road Project - \$34,105.00

Swenke Ims: Pay Voucher #4 Stafford Road North Project - \$38,676.88

Rice County Sheriff 2019 ERU Fees - \$1,000.00

Rice County Sheriff K-9 Program - \$250.00

Expenditures - \$123,120.52. MCU

PUBLIC HEARINGS

Consider Proposed Ordinance 2019-01 An Ordinance Amending the Zoning Ordinance of the City of Dundas Regarding Self Storage Facilities

Open Public Hearing: Mayor Switzer opened the public hearing at 7:03 p.m.

Staff Presentation: Administrator McCarthy referred to City Planner Nate Sparks' memo of December 18, 2018, noting the Planning Commission discussed and suggested self-storage uses are not appropriate in the B-2 Highway Commercial District as the use is not retail in nature but more of a warehousing type use which is intended for Industrial areas. He stated Sparks further indicated the Planning Commission found it to be appropriate to remove self-storage facilities from the B-2 District and place it in the LI District as a conditional use. McCarthy stated due to these suggestions, an ordinance reflecting the recommendation of the Planning Commission was drafted and such ordinance is consistent with the City's Comprehensive Plan.

Public Comments: Norman Oberto, partner in Dundas Self-Storage, indicated he supports the process and proposed ordinance.

Closed Public Hearing: Mayor Switzer closed the public hearing at 7:10 p.m.

Consider Request to Vacate a Drainage and Utility Easement in Dundas Commercial Park Addition

Open Public Hearing: Mayor Switzer opened the public hearing at 7:10 p.m.

Staff Presentation: Administrator McCarthy indicated the owner of two properties, Lot 5, Block 1 and Lot 4, Block 1, Dundas Commercial Park Addition, is asking to reduce the size of a drainage and utility easement to permit a more efficient future development of the properties. He reported a City water main needs to be relocated as a condition of the vacation.

PUBLIC HEARINGS

Consider Proposed Request for Vacation of a Drainage and Utility Easement (con't)

City Attorney Callies reviewed the reasons an easement cannot be relocated until the water facilities are properly relocated and the requirement that all costs are the responsibility of the property owner. City Engineer Powell indicated no relocation of water main can take place until Spring and satisfactory completion should be a condition when satisfactory completed.

Public Comments: Norman Oberto, applicant and speaking for the property owner, indicated he appreciates the support to move forward.

Closed Public Hearing: Mayor Switzer closed the public hearing at 7:17 p.m.

OLD BUSINESS – None

ORDINANCES AND RESOLUTIONS

Ordinance 2019-01 An Ordinance Amending the Zoning Ordinance of the City of Dundas Regarding Self Storage Facilities

Motion by Pribyl, second by Cruz, to approve Ordinance 2019-01. MCU

Resolution 2019-03 A Resolution Approving Vacation and Drainage of Utility Easement in the City of Dundas

Motion by Pribyl, second by Cruz, to approve the Resolution adding as a condition, utilities be relocated at owner's expense and requiring completion of all work to be in accordance with the City's standards and requirements. MCU

Resolution 2019-04 A Resolution Requesting Part-Time Police Officer Robert Wilkins Acceptance as a Member of Public Employees Police and Fire Plan

Motion Modory, second by Cruz, to approve Resolution 2019-04. MCU

NEW BUSINESS - None

REPORTS

City of Attorney – Paula Callies

Callies reviewed her memo on discontinuance of water service for non-payment of utility service and recommended changes in the City Code.

City Engineer – John Powell

Powell reported the relocated pressure relief valve (PRV) is operational. He stated the construction cost for the storm pond maintenance project is estimated to be \$65,000 due to sediment removal and other major work. McCarthy indicated the funds will come out of the reserve storm water fund.

City Administrator – John McCarthy

Bridgewater Township Inc.: McCarthy reviewed information presented at the Township meeting of January 8. A discussion followed.

NAFRS: McCarthy reported the NAFRS Board was presented with a proposal to approve a five-member ad hoc committee to advise the part-time Program Coordinator. He stated the board voted to send their attorney's response to Dundas but nothing has been received since the meeting.

RFP for City Hall: McCarthy reported ten firms responded and three to four firms will be reviewed for further consideration.

Area Building Report: City of Lonsdale shared the annual report they produce which reviews new residential building permits issued in several area cities.

WORK SESSION

Snow and Ice Removal Policy

Engineer Powell reviewed the revised maps for prioritizing snow and ice removal. Suggestions were made to change sidewalk designations to priority only and have the plow operator make at least one pass for all streets in Bridgewater Heights (Map Area 3).

ADJOURN

Motion by Cruz, second by Modory, to adjourn the regular and two public hearing meetings at 8:09 p.m.

Submitted by:

Attest:

John M. McCarthy, Administrator/Clerk

Glenn Switzer, Mayor