

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES**

**Monday, June 10, 2019
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors Larry Fowler, Grant Modory, John Cruz and Chad Pribyl
Absent: None

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator/Clerk Jenelle Teppen, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the pledge of allegiance. A quorum was present.

PUBLIC FORUM

Gregory Grimm of 209 1st St N had questions regarding hours of operation of Chapel Brewing.

APPROVAL OF AGENDA

Motion by Pribyl, second by Cruz, to approve the agenda. Motion Carried Unanimously (MCU)

PRESENTATION

Wellhead Protection Plan

Scott Hanson from Rural Water Association presented a report on the hydrogeologic assessment summary of the drinking water source and well for the City. He referred to Figure 1 map and explained the protection area of the Bridgewater Heights well location. He stated both City wells meet construction standards and vulnerability is low.

Review Architectural Plans and Cost Estimate for New City Hall

Von Peterson and Alex Schrader of TSP Designed Redefined presented the floor plans of the proposed city hall, including color and material scheme and construction cost of \$1.4 million. There was a question regarding the handicap entrance which will be located off the parking lot.

CONSENT AGENDA

Motion by Modory , second by Fowler , to approve the consent agenda as follows:

Regular Minutes of May 13, 2019;

Special Minutes of May 1, 2019;

**Resolution 2019-20 A Resolution to Authorizing Signatory Power and Authority to Open
Accounts and to Deposit and Withdraw Funds;**

New ATV License: Douglas W Johnson

Special Action Claims: League of MN Cities Property/Casualty Premium - \$49,925.00

Disbursements - \$96,097.03. MCU

OLD BUSINESS

Consider Increasing Funds for Professional Consulting Related to Incorporation

Administrator Teppen referred to previous Resolution 2019-09 of February 25, 2019, authorize an amount of \$15,000 for professional consulting relating to Bridgewater Township's incorporation. She reported total expenditure to date is \$10,600 and requested Council consider additional amount.

Motion by Switzer, second by Modory, to increase the amount for professional consulting related to Bridgewater Township's incorporation be increase an additional \$15,000. MCU

Consider Approving End of Probationary Period for Police Officer John VanAlstine

Motion by Fowler, second by Cruz, to approve the end of six-month probationary period for part-time officer John VanAlstine with appropriate wage increase. MCU

ORDINANCE/RESOLUTIONS – None presented

NEW BUSINESS – None presented

REPORT OF OFFICERS, BOARDS AND COMMITTEES

City Attorney - Paula Callies

Callies stated doing work on the Bridgewater Heights new development agreement. She reported awaiting the final plans from Kwik Trip Inc., so that project can move forward.

City Engineer – John Powell

Powell stated that he has made a slight change to his report for the Council as his report will now mirror the report he produces for the public works and staff meeting. He indicated CSAH#1 is completing the final construction. Powell reported on sidewalk construction for this year and 2020. He reported on continuing to complete Stafford Road and Cannon Road construction project, especially the lawn areas and stripping center lines.

City Administrator/Clerk/Treasurer – Jenelle Teppen

Teppen reported on the 2018 Consumer Water Report and meeting requirements for publication. She reported Joe Zignego, financial assistant, has submitted his resignation with his last day being June 20. She reported staff has met with a representative from Abdo, Eick & Meyers, for possibly assisting the City with some financial services and is awaiting a cost proposal to present to Council.

Mayor, Councilors and Committees

Mayor Switzer indicated will be discussing the history of Chapel Brewing with new administrator Teppen and will inform Mr. Grimm of the outcome.

There was general discussion about holding a closed meeting at 6 pm on Monday, June 24 to discuss threatened or pending litigation regarding the incorporation of Bridgewater Township.

WORK SESSION

Public Works 2020 Draft Budget

John McCarthy reviewed Public Work's budget for 2020 with no increase from 2019. He reviewed the areas of the proposed budget increasing while other areas were reduced.

ADJOURN

Motion by Modory, second by Cruz, to adjourn the meeting at 8:26 p.m. MCU

Submitted by:

Attest:

Jenelle Teppen, City Administrator

Glenn Switzer, Mayor