

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES**

**Monday, June 24, 2019
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors Larry Fowler, Grant Modory, John Cruz and Chad Pribyl
Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator/Clerk Jenelle Teppen, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the pledge of allegiance. A quorum was present.

PUBLIC FORUM - No one spoke.

APPROVAL OF AGENDA

Motion by Modory, second by Pribyl, to approve the agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Fowler, second by Pribyl, to approve the consent agenda as follows:

Regular Minutes of June 10, 2019;

Resolution 2019-21 Accepting Donation from the Family of Jerry and Karleene Adams;

New ATV applications for Larry Edwardsen and Gene Thurmes;

Pay Voucher No. 1 - Swenke IMS Contracting, Inc.; and

Disbursements - \$188,188.23. MCU

OLD BUSINESS – No old business

ORDINANCES AND RESOLUTIONS

Resolution 2019-22 A Resolution Approving Final Plat and Final Plan and Planned Unit Development (PUD) for Dundas Commercial Park Fifth Addition

Motion by Modory, second by Pribyl, to approve Resolution 2019-22. Administrator Teppen referred to memo from City Planner Sparks. **MCU**

Resolution 2019-23 A Resolution Approving Development Agreement for Kwik Trip, Inc.

Motion by Cruz, second by Fowler, to approve Resolution 2019-23. City Attorney Callies stated she worked with staff and Kwik Trip in finalizing the Development Agreement, which includes an easement for sidewalk and trail. She indicated Kwik Trip is not the current owner but will be when Agreement is recorded. Council discussed road changes with City Engineer stating Schilling Drive will be widened and Hester Street will provide turning lanes and assessments will occur. **MCU**

NEW BUSINESS

Consider Approving Quote for Skid Steer Snowblower Attachment

Motion by Modory, second by Cruz, to authorize the purchase of a snow blower from Tri-State Bobcat Inc. for \$5,702.20. MCU

Consider Abdo, Eick, and Meyers (AEM) Financial Services Contract

Administrator Teppen reviewed proposed contract from AEM due to financial assistance resignation and no acceptable candidate. She indicated representative from AEM reviewed with staff the services needed for the City. Teppen referred to her memo and explained AEM would be the outsourced Financial Director providing eight hours of on-site service every other week. Teppen indicated funds are available for the remainder of 2019 and can be budget accordingly for future years.

Consider AEM Contract (con't)

Motion by Cruz, second by Fowler, to approve the City contracting with Abdo, Eick and Meyers Financial Services to provide both financial services and a process evaluation at a cost for 2019 of \$44,113 beginning June 25, 2019 and to continue such services as needed through December 31, 2022. Council discussed. MCU

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney – Paula Callies

Callies stated she continues to work with staff on the Bridgewater Heights development project.

City Engineer – John Powell

Powell gave update on the street stripping of CSAH #1 and expressed concern on the turning lanes. Councilor Pribyl reported on his concern on lighting maintenance on new walk/bike tunnel.

City Administrator/Clerk – Jenelle Teppen

Teppen reported she met with the developer on the 80 West Avenue apartment project. She stated will be attending the League MN Cities annual conference in Duluth on June 26 to 28.

Mayor, Councilors and Committees

Discussion on the proposed 80 West Avenue apartment project concept plan with some changes being presented relating to bedrooms, parking, garages and access to Bridge Street along with combining the two lots. A public hearing will be scheduled relating to a request for a waiver for the PUD.

ADJOURNMENT

Motion by Cruz, second by Fowler, to adjourn the meeting at 7:38 p.m. MCU

Submitted by:

Attest:

Jenelle Teppen, City Administrator

Glenn Switzer, Mayor