

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, July 8, 2019
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors Larry Fowler, Grant Modory, John Cruz (arrived 7:03 p.m.)
Absent: Councilor Chad Pribyl
Staff Present: City Attorney Paula Callies City Engineer John Powell, Administrator/Clerk Jenelle Teppen, Deputy Clerk Linda Ripka, John McCarthy

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the pledge of allegiance. A quorum was present.

PUBLIC FORUM – No one spoke

APPROVAL OF AGENDA

Motion by Fowler, second by Modory, to approve the agenda with the removal of Golf Cart Permit from Consent Agenda, and the additions of Resolution 2019-24 and a Work Session. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Modory, second by Fowler, to approve the consent agenda as follows:

- Regular Minutes of June 24, 2019;**
- PRV Station Pay Voucher No. 7 (Final) Winona Mechanical;**
- Disbursements - \$115,160.58. MCU**

OLD BUSINESS

Consider Approving End of Probationary Period for Police Officer Robert Wilkins

Motion by Modory, second by Switzer, to approve the end of the six-month probationary period for part-time officer Robert Wilkins with an appropriate wage increase. Administrator Teppen stated Chief Kline reported Officer Wilkins completed his probationary period. **MCU**
(Councilor Cruz arrived)

ORDINANCES AND RESOLUTIONS

Resolution 2019-24 A Resolution Correcting Legal Description for Subdivision of Gleason Property

Motion by Modory, second by Switzer, to approve Resolution 2019-24. Attorney Callies reviewed the history of the property noting it was subdivided years ago and recorded incorrectly. **MCU**

NEW BUSINESS

Consider Approving Amended Joint Powers Agreement between the City and Cannon River Drug and Violent Offender Task Force

Motion by Modory, second by Cruz, to approve the amended Joint Powers Agreement between the City and Cannon River Drug and Violent Offender Task Force. Administrator Teppen referred to her memo on the amendment which is to add a Team Leader position. **MCU**

Consider Approving Development Agreement with Fenway Land Company

Motion by Cruz, second by Switzer, to approve the Development Agreement with Fenway Land Company. Attorney Callies reviewed the Agreement. **MCU**

NEW BUSINESS (con't)

Consider Approving Partial Assignment and Assumption Agreement Bridgewater Development and Land Holdings, LLC and Fenway Land Company

Motion by Modory, second by Fowler, to approve Partial Assignment and Assumption Agreement for Bridgewater Development and Land Holdings, LLC and Fenway Land Company along with a new letter of credit by Fenway. MCU

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Attorney – Paula Callies

Callies reported working on West Avenue apartments along with an agreement between the City and Dundas Baseball Association.

City Engineer – John Powell

Powell reviewed various items from his report.

City Administrator – Janelle Teppen

Teppen provided an update from the last meeting with the architects on the new City Hall. Consideration of the construction documents and authorization to bid the project will come before the Council on 7/22/2019.

Mayor, Councilors and Committees

Mayor Switzer reported there was an item on the June NAFRS Board Meeting Agenda to make “technical changes” to the Joint Powers Agreement. This will be brought to the next Council meeting for discussion.

WORK SESSION

Budget 2020

John McCarthy presented four sections as part of the proposed budget for 2020: Administrative/Clerical; Administration and City Hall; Mayor and Council; Planning and Zoning. He reviewed areas showing an increase, noting 2020 will be an election year. He stated there will be about a \$16,000 increase toward the proposed budget for 2020. Discussion on related expenses for the new City Hall to be in the 2020 budget.

ADJOURN

Motion by Cruz, second by Fowler, to adjourn the meeting at 7:37 p.m. MCU

Submitted by:

Attest:

Janelle Teppen, City Administrator/Clerk

Glenn Switzer, Mayor