

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES**

**Monday, July 22, 2019
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz (arrived 7:02 pm), Larry Fowler (arrived 7:06 p.m.), Grant Modory, Chad Pribyl

Staff Present: City Attorney Paula Callies, City Engineer John Powell, City Administrator/Clerk Jenelle Teppen

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. with the pledge of allegiance. A quorum was present.

PUBLIC FORUM – No one spoke

APPROVAL OF AGENDA

Motion by Modory, second by Pribyl, to approve the agenda. Motion Carried Unanimously (MCU)

CONSENT AGENDA

Motion by Pribyl, second by Modory, to approve the consent agenda as follows:

Regular Minutes of July 8, 2019;

Disbursements - \$176,950.40. MCU

Councilor Cruz arrived.

OLD BUSINESS

Consider Approving Construction Documents and Authorization to Bid for City Hall Project

Administrator Teppen reviewed the process with an engineering review by John Powell.

Motion by Pribyl, second by Switzer, to approve the construction document package for City Hall project as submitted by TSP, Inc. of Rochester, MN, at an estimate construction cost of \$1,401,463.85; and authorize advertisement for bids. MCU

ORDINANCES AND RESOLUTIONS

Resolution 2019-25 A Resolution Designating Community Festival and Approving Dispensation of Intoxicating Liquor

Motion by Modory, second by Cruz, to approve Resolution 2019-25. MCU

Councilor Fowler arrived.

NEW BUSINESS

Consider Approving Recruitment for Full-Time Police Officer

Administrator Teppen reviewed the history and process which began when former Chief Gordon Mincke retired. She indicated Police Chief Eric Kline is recommending the position be posted internally. In response to a question from a councilmember, Teppen stated she and Chief Klein will conduct the interviews.

Motion by Modory, second by Fowler, to approve filling the vacant full-time Police Office position by posting internally. MCU

Consider Approving Use Agreement Between City and Dundas Baseball Association

Administrator Teppen reviewed the reasons for the use Agreement. Attorney Callies explained she has reviewed the document and is recommending the Agreement include requiring the Association to provide liability insurance. Mike Ludwig, representing Duke's Baseball Association, explained they do not carry liability insurance but would comply with the recommended coverage and amounts.

NEW BUSINESS

Consider Approving Use Agreement Between City and Dundas Baseball Association (con't)

Motion by Pribyl, second by Cruz, to approve a Park Use Agreement between the City and the Dundas Baseball Association with the addition of liability insurance provided by the Association; and duly authorize the Mayor and City Administrator to sign on behalf of the City. MCU

Consider Approving Chapel Brewing Event

Motion by Fowler, second by Cruz, to approve the request from Chapel Brewing, 15 Hester Street East, to temporarily extend the area approved for consumption of alcohol into a designated area of the parking lot in order to host a special event on September 14, 2019; pending an approved application to the Alcohol and Gambling Enforcement Division for issuance of a 1 to 4 day temporary on-sale permit to consume in the designated area. MCU

Discuss Proposed Technical Changes to Joint Powers Agreement Between the City and Northfield Area Fire and Rescue (NAFRS)

Administrator Teppen explained the proposals which have been prepared by a subcommittee consisting of the NAFRS Chair, Attorney and Program Coordinator. Council discussed the proposed changes and indicated concern regarding some of the proposals, specifically those related to personnel. Teppen explained it is unusual for a governmental entity to invest that much authority in a part time person.

Motion by Switzer, second by Modory for the City Administrator to prepare a letter outlining the Council's concern regarding proposed technical amendments numbers. MCU

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

No Reports.

WORK SESSION

Public Safety Budget 2020

John McCarthy reviewed the proposed 2020 budget for the Public Safety Department. He explained the police budget is proposed at no change, fire at a 15% increase due primarily to increased capital spending in future years and building inspection up about 2%.

ADJOURN

Motion by Modory, second by Cruz, to adjourn the meeting at 8:04 p.m. MCU

Submitted by:

Attest:

Jenelle Teppen, City Administrator/Clerk

Glenn Switzer, Mayor