

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Online/Phone
Monday, April 13, 2020
7:00 p.m. Dundas City Hall**

Present/Electronic: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory
Chad Pribyl

Staff Present/Electronic: City Attorney Paula Callies; City Engineer John Powell, Administrator/Clerk
Jenelle Teppen, Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. A quorum was present.

PUBLIC PRESENTATION/FORUM – None

APPROVAL OF AGENDA

Motion by Modory, second by Fowler, to approve the agenda. Motion Carried Unanimously (MCU)

APPROVAL OF CONSENT AGENDA

Motion by Fowler, second by Cruz to approve consent agenda as follows:

Regular Minutes of March 23, 2020;

Resolution 2020-15 A Resolution Accepting Donations for the Easter Egg Hunt;

Professional Contractors Payment No. 7 City Hall Project - \$261,451.55;

Disbursements - \$352,772.58. MCU

OLD BUSINESS

Consider Policy on COVID19 Sick Leave Benefits

Attorney Callies reviewed her memo pertaining to sick leave benefits as it related to the COVID-19. She reviewed the Family First Coronavirus Response Act outlining provisions from April 1, 2020 through December 30, 2020. Callies also referred to the Expanded Family Medical Law (FMLA and Public Health Emergency Leave). She stated cities are using a variety of other options such as work at home, use of accrued leave, etc. **No action taken.**

Consider Extending Closure of City Hall

Motion Fowler, second Modory, to extend closure of Dundas City Hall to the public to May 4, 2020, due the Coronavirus epidemic; however, staff will be available to answer phone calls and emails during regular business hours. Motion carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes

ORDINANCES AND RESOLUTIONS

Ordinance 2020-02 An Ordinance Amending Ordinance 2020-01, Adopted on January 6, 2020, and Titled “An Ordinance Amending Chapter §92.15 of the Dundas City Code Regulating Nuisances

Motion by Modory , second by Fowler, to approve Ordinance 2020-02. Attorney Callies clarified the outline of the ordinance and areas of changes and handling of noncompliance. **Motion carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes.**

NEW BUSINESS

Consider 2019 Financial Audit Presentation and Acceptance

Andrew Grice, representing Began KDV, presented the 2019 financial audit. He stated the report was unmodified clear and fairly presented all materials.

Motion by Fowler, second by Cruz, to accept the 2019 Financial Audit Report. Motion carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes.

NEW BUSINESS (con't)

Consider Awarding Contract for 2020-2021 Lawn Mowing

Motion by Pribyl, second Fowler, to award the 2020-2021 Lawn Mowing to John's Snow and Mow, LLC of Northfield, MN, and authorize the City Administrator to sign the agreement. Motion carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes.

Consider Awarding Contract for 2020-2021 Rough Cut Mowing

Motion by Pribyl, second Fowler, to award the 2020-2021 Rough Cut Mowing to John's Snow and Mow, LLC of Northfield, MN, and authorize the City Administrator to sign the agreement. Motion carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes.

Considering Payment Options for Liquor License Renewals

Administrator Teppen indicated several bars/restaurants with on sale/off sale liquor licenses have not been open for business due to the Governor's Executive Order closing bars and restaurants due to COVID-19; staff recommends the background check fee be waived for all July 1st renewals. She also proposed the license fees for some of those business that are closed be allowed to pay over a three-month period from June 1 through August 10, 2020.

Motion by Fowler, second Cruz, to waive the fee for Background Check for those liquor licenses being renewed July 1, 2020 and to allow the businesses of Cannon Valley Cinema 10, Ruth's on Stafford, Martha's Eats and Treats, Dawn's Corner Bar and L&M Bar and Grill be allowed to spread the cost of their liquor license with a three-month payment plan due on June 1, July 1 and August 10, 2020. Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes.

Consider of City Community Census Response Rate Challenge with the City of Northfield

Administrator Teppen reviewed a challenge from the City of Northfield regarding the 2020 census. The two cities will face off with each other to see who can get the highest response rate by May 15, 2020.

Motion Switzer, second Fowler, for the City of Dundas to accept the Community Census Response Rate Challenge with the City of Northfield. Motion carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes.

REPORTS OF OFFICERS, BOARDS, AND COMMITTEES

City Engineers - John Powell

Powell called for questions regarding his updated report on projects. He stated the road limitation have been lifted in the area.

Councilor Fowler asked for approval of having a youth serve on the Park Board with Mayor Switzer stating can be addressed at a later time when the Council resumes meeting at City Hall.

Mayor stated the Planning Commission and public hearings meeting will be held on April 16 via online/phone, and the City-Wide Cleanup for May 9 has been cancelled.

ADJOURNMENT

Motion by Switzer, second by Cruz, to adjourn the meeting at 7:47 p.m. Motion carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes; Modory Yes; Pribyl Yes.

Submitted by:

Attest:

Jenelle Teppen, Administrator/Clerk

Glenn Switzer, Mayor