

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, April 27, 2020
7:00 p.m. Online/phone**

Present: Mayor Glenn Switzer; Councilors Larry Fowler, Grant Modory, Chad Pribyl

Absent: Councilor John Cruz

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator/Clerk Jenelle Teppen,
Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the online/phone Council meeting to order at 7:04 p.m. A quorum was present.

PUBLIC PRESENTATION/FORUM – None

APPROVAL OF AGENDA

Motion by Fowler, second by Modory, to approve the agenda. Motion carried.

Roll Call: Switzer Yes; Fowler Yes; Modory Yes; Pribyl Yes.

APPROVAL OF CONSENT AGENDA

Motion by Modory, second by Fowler, to approve consent agenda as follows:

Minutes of April 13, 2020;

Resolution 2020-16 A Resolution Approving the Implementation of Electronic Signatures;

**Resolution 2020–17 A Resolution Approving a Transfer for the Deficit in the Capital
Improvement Fund;**

Schwenke Ims Payment No. 4 on City Hall Project - \$27,602.25;

Disbursements - \$122,684.87. Motion carried.

Roll Call: Switzer Yes; Fowler Yes; Modory Yes; Pribyl Yes.

OLD BUSINESS – No item presented to Council

ORDINANCES AND RESOLUTIONS – No item presented to Council

NEW BUSINESS

Consider Request from Kwik Trip for Expanded Working Hours

Motion by Switzer, second by Fowler, to allow Kwik Trip expand working hours with workers at the construction site at 6:00 a.m. but no use of construction equipment until 7:00 a.m. City Engineer Powell indicated the City received a letter from Kwik Trip requesting permission to start work at their construction site at 6:00 a.m. during the week. He reviewed the City's ordinance and MN Rule 7030 indicated no work between the hours of 10:00 p.m. at night to 7:00 a.m. in the morning. Staff recommends workers could be allowed at the site at 6:00 a.m. but no use of construction equipment until 7:00 a.m.

Motion carried. Roll Call: Switzer Yes; Fowler Yes; Modory Yes; Pribyl Yes.

Consider Receiving Bids and Awarding 2020 Seal Coat Contract

Motion by Modory, second by Fowler, to receive the bids for the 2020 Seal Coat Contract and award the contract to Pearson Bros, Inc for the bid amount of \$18,658.66 for designated streets in Bridgewater Heights. City Engineer Powell stated the City requested bids for the 2020 Seal Coat Contract by sending to three contractors and two replied. He reviewed the map showing which streets would receive seal coating in the Bridgewater Heights area. Staff recommended awarding the contract to Pearson Bros. Inc. Mayor Switzer request communicating to those living on the street prior to the work, which Powell indicated would be on City's website and posted in the area affected.

Motion carried. Roll Call: Switzer Yes; Fowler Yes; Modory Yes; Pribyl Yes.

NEW BUSINESS (con't)

Consider Quote from Guth Electric for City Hall Door Access System

Motion by Fowler, second by Modory, to accept the quote of \$14,082.00 from Guth Electric for the new City Hall door access system. Administrator Teppen explained it is the same system as the Public Work/Public Safety Building and allows the use of the same type program. She stated the cost would come from general fund reserve and not the bond fund, which is for construction cost only. **Motion carried.**

Roll Call: Switzer Yes; Fowler Yes; Modory Yes; Pribyl Yes.

Consider Quote from Guth Electric for City Hall IT Room Cabinet

Motion by Modory, second by Switzer, to accept quote of \$4,154.00 from Guth Electric for City Hall IT Room Cabinet and associate work. Administrator Teppen stated this job is part of the work related to the setup of the IT system for the new City Hall and is not part of the general contractor's work.

Motion carried. Roll Call: Switzer Yes; Fowler Yes; Modory Yes; Pribyl Yes.

Consider Quote from Aldrich Technology for City Hall IT Related Expenses

Motion by Fowler, second by Switzer, to consider quote of \$4,154 from Aldrich Technology for the new City Hall IT related expenses.

Motion carried. Roll Call: Switzer Yes; Fowler Yes; Modory Yes; Pribyl Yes.

REPORT BY OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell report curbing has been completed at Bridgewater Heights addition except at the Highland Parkway round-a-bout was left undone for the current time due to traffic use with building construction going on.

City Administrator/Clerk/Treasurer – Jenelle Teppen

Teppen reported the Planning Commission has forward three recommendations for the Council's meeting on May 11; and there will be additional items for the Planning Commission to consider on May 21.

WORK SESSION

Sale of City Hall

Attorney Callies reviewed her memo outlining the procedure for consideration of any potential sale of the current city hall noting a title company was looking into the title work to see if any restrictions are in place. She indicated MN law requires the Planning Commission to review any sale as it relates to the City's Comprehensive Plan with their recommendation to Council.

Administrator Teppen stated there are lots adjacent to the new City Hall to consider for sale which are zoned B-2 Downtown District.

ADJOURN

Motion by Pribyl, second by Fowler, to adjourn the meeting at 7:40 p.m.

Motion carried. Roll Call: Switzer Yes; Fowler Yes; Modory Yes; Pribyl Yes.

Submitted by:

Attest:

Jenelle Teppen, Administrator/Clerk

Glenn Switzer, Mayor