

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES  
Tuesday, May 26, 2020  
7:00 p.m. Online/Phone**

Present: Mayor Glenn Switzer; Councilors John Cruz, Grant Modory, Chad Pribyl

Absent: Councilor Larry Fowler

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator/Clerk Jenelle Teppen, Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the online/phone Council meeting to order at 7:01 p.m. A quorum was present.

Roll Call present: Mayor Switzer and Councilors Cruz, Modory, and Pribyl.

**PUBLIC FORUM/PRESENTATION** – No public or presentation before Council.

**APPROVAL OF AGENDA**

**Motion by Modory, second by Pribyl, to approve the agenda. Motion Carried.**

**Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

**APPROVAL OF CONSENT AGENDA**

**Motion by Cruz, second by Pribyl, to approve the consent agenda as follows:**

**Regular Minutes of May 11, 2020;**

**New Application for ATV License – Edward French;**

**Disbursements - \$72,049.98.**

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

**OLD BUSINESS** – No old business before Council.

**ORDINANCES AND RESOLUTIONS**

Nuisance Hearing Regarding 100 First Street North

Administrator Teppen presented a letter sent to the property owner in April regarding junk in the rear yard. She indicated the Interim Chief has recently reviewed the numerous nuisances and little progress has been made. City Attorney Callies reviewed the procedure leading up to the hearing and what can occur after the hearing. Mayor Switzer stated owner is not presented. Councilor Cruz asked if any of the items have been removed with Teppen stating much is still there. Mayor Switzer stated items on the City property were moved onto their property.

Consider Resolution 2020-21 A Resolution Finding Public Nuisance at 100 First Street North, Dundas, MN, and Ordering Abatement

**Motion by Cruz, second by Pribyl, to approved Resolution 2020-21 with addition of adding owner did not attend hearing and nuisances be removed and in compliance by June 22, 2020.**

Councilor Cruz suggested a time line of two-weeks for owner to respond to City on their plans to clean up with full clean up by June 22 meeting. Attorney Callies stated the next step would be to abate the nuisance by getting a warrant to enter the property.

Josh Anderson property owner of 100 1<sup>st</sup> Street N came in on the call to state he wants to remove the items but explained there was no place currently open to accept the items, very wet in the area, and only has one vehicle to remove them. He asked till June 22 to get items removed. Councilor Pribyl stated the land fill is now open by appointment.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

## NEW BUSINESS

Consider Approving Payments to Dangerous Dog Panel Members

**Motion by Modory, second by Cruz, to approve payment of one hundred dollars each to Shahar Fearing, Jenny Kelly and Mary Malone for serving as members of an appeal panel for a hearing on a dangerous dog.** Administrator Teppen requested consideration for payment to three people who served on a panel for a hearing relating to a dangerous dog.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

Consider Approving 2020 Street Maintenance Proposals

**Motion Pribyl, second Cruz, to approve 2020 Street Maintenance Proposals from Gopher State Sealcoat Inc. in the amount of \$44,716.** City Engineer Powell reviewed the Gopher State proposal for areas in the City with \$31,882 for city-wide crack filling, \$9,597 for asphalt patching, and \$3,237 for sealing and restriping police/public works department parking lot. Councilor Modory asked if Hester Street had been reviewed because the condition had deteriorated. Councilor Cruz stated Forest Ave should be reviewed as well. The motion was amended approving the amounts for city-wide crack filling and sealing and restriping the police/public works parking lot, while Powell will review and return to the Council regarding the asphalt patching after reviewing Hester Street and Forest Avenue.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

Consider Closing Memorial Park Pavilion Rentals for 2020 Season with Full Refunds

**Motion Pribyl, second Modory, to close Memorial Park pavilion rentals for 2020 season with full refunds to those who have paid.** Administrator Teppen stated with the current State and League of MN Cities guidelines relating to parks and the COVID 19 pandemic, the City doesn't have the staff to maintain the recommended cleaning and sanitation after each use of the pavilion.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

Consider Keeping City Hall Closed to the Public

**Motion by Modory, second by Cruz, to keep City Hall closed to the public until able to move to new City Hall building.**

Administrator Teppen reviewed the Governor's plan for reopening to the public which involves a six-foot physical distance which is unable to be maintained at the current City Hall. She said the City has been adequately serving the public through email, mail, drop box and phone calls.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

Renewal for Combination On-Sale/Off-Sale Intoxicating Liquor License and Special Sunday On-Sale Licenses

*Dawn's Bar Inc. d/b/a Dawn' Corner Bar*

**Motion by Modory, second Cruz, to approve renewal for combination On-sale/Off-sale Intoxicating Liquor License and Special Sunday On-sale licenses at 200 Railway Street North for the period July 1, 2020, to June 30, 2021.**

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

## REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell reviewed parts of his report.

Mayor, Councilors and Committees

Mayor Switzer reminded Dundas Planning Commission will hold a public hearing online/phone meeting on public hearing at 6:30 p.m. on Monday, June 8, 2020.

**WORK SESSION**

Discuss EDA

Administrator Teppen reviewed memo of March 6, 2017, relating to reactivating City’s EDA from City Attorney. Attorney Callies stated if City establishes an EDA there are criteria but she also reviewed what a City can do for economic development without an EDA. She indicated City Code states Council members are the EDA members. Councilor Cruz suggested having goals for an EDA with Mayor Switzer referring to the Business Development Committee to review and bring back recommendations to Council.

Draft City Hall Realtor RFQ

Attorney Callies stated with the move to the new City Hall, the current one will be vacant. She reviewed what a Council can do and she suggested involving a realtor and doing an RFQ. She also highlighted other things like an appraisal and marketing. Councilor Modory suggested using one of the realtors in the area the City has dealt with on projects. Administrator Teppen will look into contacting them.

Draft Business Subsidy Policy

Administrator Teppen presented a draft Business Subsidy Policy for review and why such a policy will be needed. Attorney Callies stated it is a policy that would need to be adopted in advance of any prior requests to the City. Mayor Switzer referred the policy be reviewed by the Business Development Committee and make recommendations to the Council.

Discuss Railway Street Property Development

Administrator Teppen presented the 2018 RFQ relating to the development of the Railway Street property the City owns. City Planner Nate Sparks gave an update on how it relates to the City’s Comp Plan and types of businesses and uses for the property. He stated mix-use building is not as common and involves more work as zoning and the building code is different for a commercial on the ground floor and residential use on top. Sparks also made other suggestions on how to develop the property. Councilor Cruz suggestion using the realtor who would also be part of current City Hall and suggested allowing zero lot line building. Mayor Switzer stated will be reviewed by Business Development Committee with recommendations to the Council.

**ADJOURN**

**Motion by Cruz, second by Switzer, to adjourn the meeting at 8:16 p.m.**

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

Submitted by:

Attest:

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Jenelle Teppen, Administrator/Clerk

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Glenn Switzer, Mayor