

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES  
Monday June 22, 2020  
7:00 p.m. Online/Phone**

Present: Mayor Glenn Switzer; Councilors John Cruz, Grant Modory, Chad Pribyl, Larry Fowler (7:09 pm)  
Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator/Clerk Jenelle Teppen,  
Deputy Clerk Linda Ripka

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the online/phone Council meeting to order at 7:01 p.m. A quorum was present.  
**Roll Call present: Mayor Switzer and Councilors Cruz, Modory, and Pribyl.**

**PUBLIC FORUM/PRESENTATION** – No public or presentation before Council.

**APPROVAL OF AGENDA**

**Motion by Cruz, second by Pribyl, to approve the agenda with addition under New Business of Consider Estimated Timeline and Scope of Police Chief Recruitment and Selection. Motion Carried.**  
**Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

**APPROVAL OF CONSENT AGENDA**

**Motion by Modory, second by Cruz, to approve the consent agenda as follows:**

**Regular Minutes of May 26, 2020;**

**Renewal ATV Licenses: Doug Johnson; Mark Keilen; Delbert Malecha; Gene Thurmes;**

**Professional Contractors Payment No. 9 City Hall Project - \$59,822.45;**

**Swenke Ims Payment No. 5 on City Hall Project - \$88,310.10; and**

**Disbursements - \$205,322.04.**

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

**OLD BUSINESS** – No old business before Council.

**ORDINANCES AND RESOLUTIONS**

Ordinance 2020-06 An Ordinance Amending City Code Section 154.164(G)(4) Regarding Non-Commercial Signs

**Motion by Modory, second by Cruz, to approve Ordinance 2020-06.** Administrator Teppen stated the amending of the City Code is to bring it in line with the Minnesota State Statutes regarding campaign signs.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Modory Yes; Pribyl Yes**

Resolution 2020-26 A Resolution Adopting a COVID-19 Preparedness Plan

**Motion by Switzer, second by Cruz, to approve Resolution 2020-26.** Administrator Teppen indicated having a preparedness plan is a requirement by order of Governor Walz for businesses, including cities, due to COVID-19.

(Councilor Fowler arrived 7:09 p.m.)

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes, Modory Yes; Pribyl Yes**

Resolution 2020-27 A Resolution Accepting the Quotes and Awarding a Contract for the Schilling Drive Widening

**Motion by Pribyl, second by Cruz, to approve Resolution 2020-27.** City Engineer presented reason for widening Schilling Drive and four quotes with recommendation to award the contract to BCM of Faribault.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes, Modory Yes; Pribyl Yes**

NEW BUSINESS

Consider Approving Renewal for On-Sale Intoxicating Liquor License and Special Sunday Liquor License - Ruth’s on Stafford, Inc. d/b/a Ruth’s on Stafford

**Motion by Fowler, second by Modory to remove from table and approve renewal of On-Sale Intoxicating Liquor License and Special Sunday Liquor License for Ruth’s on Stafford, Inc. d/b/a Ruth’s on Stafford at 410 Stafford Lane South for the period July 1, 2020 through June 30, 2021.**

Administrator Teppen indicated the license renewal does not include an outside service area.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes, Modory Yes; Pribyl Yes**

Recruitment and Selection of Chief of Police

Administrator Teppen informed the Council the current Interim Police Chief Wade Murray has stated he does want to accept the position but wants to go back to his full-time police officer position. He will continue the Interim status until a new person is hired. She reviewed the time line and selection process.

**Motion by Fowler, second by Pribyl, to proceed with recruitment and selection of a Chief of Police as outlined by Administrator Teppen.** Discussion followed on interviewing process.

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Fowler Yes, Modory Yes; Pribyl Yes**

REPORTS OF OFFICERS, BOARDS, COMMITEES

City Engineer – John Powell

Councilor Pribyl asked for an update on the pedestrian trail on County Road 1 and Highway 3 with Powell giving current issues needing to work on. Pribyl stated the East side was to be completed as part of the County Road One project with Mayor suggesting to involve the County again.

City Administrator – Jenelle Teppen

Teppen stated the realtor firm involved with the Concept Plan on Deborah Martin project has stated the project has been withdrawn.

Teppen reported on the Care Act funding that Governor Walz can distribute and how it can benefit the City. She stated another Special Session at the Capital may be called regarding the Care Act funding and State bonding.

Teppen updated Council on the nuisance property at 100 First Street North which has not met the deadline requirements as outline by Resolution 2020-21. She indicated the next step will be to issue an administrative warrant to finish cleaning up the property, which an outside firm will be hired to do.

Mayor, Councilors and Committees

Councilor Pribyl stated the City’s Engine House being rented out has been accumulating excess items and vehicles outside, which is not part of the agreement. Teppen state the rental agreement has expired and will follow up.

ADJOURNMENT

**Motion by Fowler, second by Cruz, to adjourn the meeting at 7:33 p.m.**

**Motion Carried. Roll Call: Switzer Yes; Cruz Yes; Fowler; Modory Yes; Pribyl Yes**

Submitted by:

Attest:

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Jenelle Teppen, Administrator/Clerk

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Glenn Switzer, Mayor