

**DUNDAS CITY COUNCIL**  
**REGULAR MEETING MINUTES**  
**Monday July 27, 2020**  
**7:00 p.m. held at**  
**410 Stafford Lane S – Dundas, MN**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler, Grant Modory

Absent: Councilor Chad Pribyl

Staff Present: City Attorney Paula Callies, City Engineer John Powell, City Planner Nate Sparks,  
Administrator/Clerk Jenelle Teppen

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the Council meeting to order at 7:00 p.m. A quorum was present.

**Roll Call present: Mayor Switzer; Councilors Cruz, Fowler, Modory**

**PUBLIC FORUM/PRESENTATION** – No public or presentation before Council.

**APPROVAL OF AGENDA**

**Motion by Cruz, second by Fowler, to approve the agenda. Motion Carried Unanimously (MCU)**

**APPROVAL OF CONSENT AGENDA**

**Motion by Fowler, second by Cruz, to approve the consent agenda as follows:**

**Regular Minutes of July 13, 2020;**

**Resolution 2020-29 Approving Transfer for Closure of Annexation Tax Rebate Fund 260;**

**Swenke Ims Payment No. 6 on City Hall Project - \$23,962.80;**

**BCM Grading Payment No. 1 on Schilling Drive Widening - \$22,890.65;**

**Disbursements - \$94,746.39. MCU**

**OLD BUSINESS** – No old business brought before Council.

**ORDINANCES AND RESOLUTIONS**

Ordinance 2020-07 An Ordinance Amending City Code Chapter 72: Recreational Vehicles Sections 72.40, 72.41 and 72.43 Regarding ATV's and Motorized Golf Carts

**Motion by Modory, second by Cruz to approve the Ordinance and Summary of Ordinance for publication.** City Administrator Teppen briefly outlined the amended sections of the City Code stating that definitions of ATV's and Motorized Golf Carts were both added and updated based on changing vehicle structures. The license period was extended from one year to three years with no increase in the fee. **MCU**

Resolution 2020-30 A Resolution Approving Updates to Dundas Comprehensive Plan

**Motion by Fowler, second by Switzer to approve Resolution 2020-30.** City Planning Sparks presented an overview of the Updated Comprehensive Plan highlighting the steps the City has taken to receive feedback from residents regarding what they find attractive about the City and how that influences the City's growth over the next 20 years.

*John McCarthy*, 405 Archibald Lane, suggested that page numbers and an index be incorporated into the final document for ease of reading; traditional residential needs their own provisions in the Zoning Code to maintain that area of the City; and suggested each side of Mill Street East and West of First Street are undevelopable because they are in the flood plain. **MCU**

NEW BUSINESS

Consider Approving Rental Agreement with Gear Resources for Use of the City’s Engine House

**Motion by Cruz, second by Modory to approve the Rental Agreement with Gear Resources for Use of the City’s Engine House.** Administrator Teppen reviewed the draft agreement between the City and Gear Resources for use of the City’s Engine House. She stated the previous agreement was dated 2015-2018 and the parties have continued the abiding by the terms of the agreement, with the exception of the outside storage section. She stated Gear Resources continues to leave vehicles and equipment outside the Engine House beyond the months allowed in the agreement.

*Robert Stai*, co-owner of Gear Resources was in attendance and indicated to the Council they would like to extend the agreement another three years, and would like the ability to store vehicles and equipment outside year-round.

Council declined to accept Stai’s proposal and after further discussions with Stai a new three-year agreement was approved with the storage section intact.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell reviewed his report.

CLOSED MEEING AS PERMITTED BY MN STATUTES SECTION 13D.05, SUBD. 3(1) FOR CITY ADMINISTRATOR/CLERK EVALUATION

Mayor Switzer stated the regular meeting will be closed at 8:51 p.m. as permitted by Minnesota Statutes Section 13D.05, Subdivision 3(a) to evaluate the performance of the City Administrator/Clerk.

Mayor Switzer reopened the regular meeting at 9:20 p.m. He stated the Council held a closed meeting to evaluate the performance of the City Administrator/Clerk. He stated those present were Councilors John Cruz, Larry Fowler, Grant Modory, and Mayor Glenn Switzer along with City Attorney Paula Callies and City Administrator/Clerk Jenelle Teppen.

Mayor Switzer stated the City Administrator has meet the Council’s expectations over this review period and asked the Human Resources Committee of the City Council to review her contract and make a recommendation to the Council on a salary increase.

ADJOURNMENT

**Motion by Cruz, second by Modory, to adjourn the meeting at 9:21 p.m. MCU**

Submitted by:

Attest:

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Jenelle Teppen, Administrator/Clerk

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Glenn Switzer, Mayor