

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday September 14, 2020
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Grand Modory, Larry Fowler (*arrived 7:20 p.m*)

Absent: Councilors Chad Pribyl

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator Jenelle Teppen
Deputy Clerk Linda Ripka

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. A quorum was present.

PUBLIC FORUM/PRESENTATION – No public or presentation before Council.

APPROVAL OF AGENDA

Motion by Modory, second by Cruz, to approve the agenda. Motion Carried Unanimously (MCU)

APPROVAL OF CONSENT AGENDA

Motion by Cruz, second by Modory, to approve the consent agenda as follows:

Regular Minutes of August 24, 2020;

Disbursements - \$119,572.60. MCU

OLD BUSINESS

No old business was brought before Council.

ORDINANCES AND RESOLUTIONS

Resolution 2020-36 A Resolution Adopting a Proposed 2020 Tax Levy, Payable in 2021

Jean McGann, AEM Financial Solutions presented the 2021 Preliminary Budget and Tax Levy summarizing key items for consideration in the 2021 budget. She reviewed the property tax levy comparing two scenarios and stated the amount for the resolution.

Motion by Cruz, second by Modory, to approve Resolution 2020-36. MCU

NEW BUSINESS

Consider Accepting the Second Quarter Financial Report

Motion by Modory, second by Cruz, to accept the Second Quarter Financial Report as present by consulting firm, AEM Financial Solutions. Consultant Jean McGann presented and reviewed the Second Quarter Financial Report noting bank accounts were reconciled thru June 30 and reviewed activity in all funds. She reviewed areas of the report **MCU**

Consider Approving Purchase of Six Picnic Tables Using CARES Funds

Motion by Modory, second by Cruz, to approve staff purchasing six picnic tables at an amount not to exceed \$6,000 plus shipping cost using the CARES Act funds allocated to the City of Dundas.

Administrator Teppen explained the need and areas for new picnic tables which can be covered under the CARES Act funds. **MCU**

Councilor Fowler arrived.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Administrator/Clerk – Jenelle Teppen

Teppen reported she is currently seeking proposals to redo the website. She indicated the current web designer and who also maintains the website, is not interested. Teppen stated the expenses for a new website would be covered under the Cares Act funds.

Mayor, Councilors and Committees

No Reports

WORK SESSION

Consider Social Media Policy

Administrator Teppen reviewed a draft Social Media Policy indicating the purpose is to ensure proper use of the City of Dundas’ social media sites by its employees and establish procedures for creating an overall social media presence for the City in a positive and informative fashion for the general public. After discussion, the consensus was the City would first update its website and then revisit social media in the future.

ADJOURNMENT

Motion by Cruz, second by Modory, to adjourn the meeting at 7:31 p.m. MCU

Submitted by:

Attest:

Jenelle Teppen, Administrator/Clerk

Glenn Switzer, Mayor