

**DUNDAS CITY COUNCIL  
REGULAR MEETING MINUTES**

**Monday, October 12, 2020  
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Grant Modory, Larry Fowler, Chad Pribyl  
Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator Jenelle Teppen  
Linda Ripka, Deputy Clerk

**CALL TO ORDER/PLEDGE ALLEGIANCE**

Mayor Switzer called the Council meeting to order at 7:00 p.m. A quorum was present.

**PUBLIC FORUM/PRESENTATION**

John McCarthy, 405 Archibald Lane, presented his concerns on spending of the CARES ACT funds.

**APPROVAL OF AGENDA**

**Motion by Fowler, second by Cruz, to approved the agenda. Motion Carried Unanimously (MCU)**

**APPROVAL OF CONSENT AGENDA**

**Motion by Cruz, second by Fowler, to approve consent agenda as follows:**

**Regular Minutes of September 28, 2020;**

**Swenke Ims Payment No.7 (Final) and Change Order No. 2 - \$21,291.74;**

**Disbursements - \$151,926.89. MCU**

**OLD BUSINESS**

There was no old business brought before Council.

**ORDINANCES AND RESOLUTIONS**

There were no ordinances or resolutions brought before Council.

**NEW BUSINESS**

**Consider Amending Development Agreement for the Dundas Dome**

Administrator Teppen presented request from Dundas Dome owners to amend the Planned Unit Development (PUD) and current Development Agreement. She reviewed Council meeting of August 10, 2020, with the owners requesting extension of the date of completion of the expansion and final lift of asphalt parking lot by four years as the business was closed for several weeks due to the COVID19 pandemic. Teppen stated the Council had numerous suggestions but provided no clear direction. She asked Council to review.

Discussion followed with input from City Engineer on the parking lot, City Attorney on Letter of Credit. The Council's discussion led to agreement of a two year extension. .

**Motion by Switzer, second by Modory, to amend the Planned Unit Development with the Dundas Dome, LLC and enter into an Agreement to Extend Time Period to complete construction on the entire parking lot to October 1, 2022, and authorize the Mayor and City Administrator to sign such Agreement. MCU**

**Consider Approving Renewal of Health Insurance through PEIP for 2021**

Administrator Teppen presented the health/dental/insurance renewal rates received from PEIP noting there an increase of 9.7%. She reviewed the contributions the City contributes toward these benefits.

**Motion by Cruz, second by Fowler, to accept the 2021 Health/Dental/Life Insurance Renewal Rates proposed by the Public Employment Insurance Program (PEIP) with change in the City's contribution per Employee's Personnel Policy 305.14.03 Coverage of Employee Retention Benefit from \$675.00 to \$725.00. MCU**

NEW BUSINESS

Consider Request of Gear Resources to Extend Deadline for Outside Storage

Administrator Teppen reported the outside storage of supplies from renters Gear Resources was removed and no need for extension of deadline.

Consider Offer of Millstone Park Skating Rink

Administrator Teppen presented an email request from resident Nichole Schmidt offering on behalf of several other residents, an ice-skating rink in Millstone Park. She stated there are numerous questions from staff regarding the proposal along with the liability to the City, which is outlined in the memo from the City Attorney. Council asked staff to meet with Ms. Schmidt and review concerns with the group and report back to the Council.

Consider Accepting Quote for City Hall Parking Lot Lights

**Motion by Fowler, second by Modory, to approve the cost of installing three single-head lights along the new City Hall parking lot area from TSR Lighting and Controls for \$17,070 and Guth Electric cost of \$15,500.** Administrator Teppen stated the new City Hall plans had no lighting plan for the parking lot. She indicated staff has a proposal for three single head lights along west side of parking lot, which included the style of the light and the electrician cost. **MCU**

Mayor Switzer commented to look into temporary lighting for the City's parking lot since the new lighting cannot be done in time for General Election on November 3rd.

REPORTS OF OFFICERS, BOARDS, COMMITTEES

City Attorney – Paula Callies

Callies stated working on finalizing Letter of Credit from Bridgewater Land Holdings and Development Agreement on the next phase at Bridgewater Heights.

City Engineer – John Powell

Powell reviewed his report to Council commenting on painting of East Tower and need to change design. He reviewed the criteria for cleaning of ponds in the City.

City Administrator/Clerk – Jenelle Teppen

Teppen stated the Cleanup Day was cancelled as Dick's Sanitation had forgotten to schedule it when it was changed last summer to fall. She stated they are planning to reschedule this year and will send out postcards to residents.

ADJOURNMENT

**Motion by Cruz, second by Fowler, to adjourn the meeting at 7:56 p.m. MCU**

Submitted by:

Attest:

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Jenelle Teppen, Administrator/Clerk

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Glenn Switzer, Mayor