

**DUNDAS CITY COUNCIL
REGULAR MEETING MINUTES
Monday, October 26, 2020
7:00 p.m. Dundas City Hall**

Present: Mayor Glenn Switzer; Councilors John Cruz, Larry Fowler

Absent: Councilors Grant Modory, Chad Pribyl

Staff Present: City Attorney Paula Callies, City Engineer John Powell, Administrator Jenelle Teppen
Linda Ripka, Deputy Clerk

CALL TO ORDER/PLEDGE ALLEGIANCE

Mayor Switzer called the Council meeting to order at 7:00 p.m. A quorum was present.

PUBLIC FORUM/PRESENTATION – No public input.

APPROVAL OF AGENDA

Motion by Fowler, second by Cruz, to approved the agenda. Motion Carried Unanimously (MCU)

APPROVAL OF CONSENT AGENDA

Motion by Cruz, second by Fowler, to approve consent agenda as follows:

Regular Minutes of October 12, 2020;

BCM Pay Voucher 2 (Final) and Change Order No. 1 (Schilling Drive) - \$21,249.55;

Disbursements - \$ 88,513.02. MCU

OLD BUSINESS - No old business brought before Council

ORDINANCES AND RESOLUTIONS -No Ordinance or Resolution brought before Council

NEW BUSINESS

Review City Administrator's Memorandum on CARES ACT Funds

Administrator Teppen reviewed her memo on three proposals being presented regarding expenditures of CARES ACT funds the City received. She referred to the breakdown of expenses through the end of September being \$24,530.14. She stated the proposed expenses for October are based on an approved card reader access door system, proposed iPads and a Bobcat Toolcat 5600 with all three totaling \$79,132.50. Teppen informed Council after these expenses there will be \$14,697.36 remaining of the CARES funds. She explained there are restriction on how the funds can be spent and reviewed the Federal guidance. She suggested Council approve the remaining funds be used to offset expenses in the 2020 general fund budget. No action by Council.

Consider Proposal for Labor and Equipment for Live Streaming Capabilities in Council Chambers

Administrator Teppen stated having reviewed the proposal of \$67,272.90 for labor and equipment for live streaming capability for the City Council Chambers area, this may not be the best use for the CARES Act funds, Mayor Switzer stated no action and item be removed.

Consider Approving Quote for Purchase of Bobcat Toolcat 5600

Motion by Fowler, second by Cruz, to approve the purchase of a Bobcat Toolcat 5600 using CARES Act Funds in the amount of \$51,295.00 from Tri-State Bobcat, Inc. of Burnsville, MN City Engineer Powell reviewed the needs of the City and uses for the purchase of Bobcat Toolcat 5600. Councilor Cruz requested a quote on cost for an extended warranty along with reassessing need for any additional equipment and/or attachment for the vehicle to assist staff. **Motion tabled to meeting November 9, 2020.**

NEW BUSINESS (con't)

Consider Approving Quote for iPads for City Council Members

Motion by Cruz, second by Fowler, to approve purchasing of five Apple iPads using CARES Act funds in the amount of \$1,995 along with an additional piece of software allowing staff to manage them. Administrator Teppen reviewed the quote received on the devices for Council members to use for agendas and emails along with informing Council the purchase would be covered under the CARES Act funds. **MCU**

Consider Authorizing Staff to Recruit for Part-Time Police Officer

Motion by Cruz, second by Fowler to authorize staff to recruit for an additional part-time police officer. **MCU**

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

City Engineer – John Powell

Powell report the East water tower has been painted and the interior tank has been cleaned.

City Administrator/Clerk – Jenelle Teppen

Teppen stated the public works director and she met with the neighborhood group wanting to volunteer to setup an ice rink at Millstone Park. She stated discussion included type of border for rink, City assisting by using fire hydrant for pond, with volunteers indicated they would use their hoses and absorb the cost. She stated there was no indication of lighting.

Teppen stated temporary lighting for City Hall parking lot will be setup for the November 3 election.

WORK SESSION

Proposed 2021 Enterprise Fund Budgets

Presented by Jean McGann of consulting firm AEM. McGann noted no increase is being proposed for 2021 for storm water fee, water, sewer or garbage enterprise funds. Teppen stated at the next Council meeting the Work Session will be reviewing preliminary general budget and the enterprise funds. She suggested if anyone had questions to get them in beforehand so that staff has time to prepare a response.

CLOSED SESSION

Mayor Switzer closed the regular meeting at 7:38 p.m. as allowed by MN Statute Statutes §13D.05, subd. 3(c), to develop or consider offers or counteroffers for the sale of the former City Hall property at 216 Railway Street North in the City of Dundas, MN. Mayor directed public to leave but could rejoin after the closed meeting.

Mayor Switzer reopened the regular meeting at 7:55 p.m. stating the Council held a closed meeting as allowed to develop and consider offers or counter offers for the sale of the former City Hall property at 216 Railway Street North in Dundas. Present were Councilors John Cruz, Larry Fowler, Mayor Glenn Switzer, City Attorney Paula Callies and City Administrator/Clerk Jenelle Teppen.

ADJOURNMENT

Motion by Fowler, second by Cruz, to adjourn the meeting at 8:00 p.m. **MCU**

Submitted by:

Attest:

Jenelle Teppen, Administrator/Clerk

Glenn Switzer, Mayor