

**PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
TUESDAY, JANUARY 8, 2019
7:00 PM at CITY HALL**

UNOFFICIAL MINUTES

Present: Ashley Gallagher, Larry Fowler, Carrie Rice, Emily Zimmer

Absent: Mike Sherman

Staff: John McCarthy, Administrator/Clerk

Approval of Agenda

Chair Gallagher called the meeting to order at 7:02 p.m. A quorum was present.

Motion by Zimmer, second by Fowler, to approve the agenda. Motion Carried Unanimously (MCU)

Approval of Minutes

Motion by Zimmer, second by Rice, to approve November 14, 2018, minutes. MCU

ELECTION OF OFFICERS

Election of Chair

Chair Gallagher opened the nominations for Chair. Fowler nominated Ashley Gallagher. No other nominations. Nominations were closed by the Chair.

Motion by Fowler, second by Sherman to cast the unanimous ballot for Ashley Gallagher as Chair. MCU

Election of Vice Chair

Chair Gallagher opened the nominations for Vice Chair. Sherman nominated Emily Zimmer. No other nominations. Nominations were closed by the Chair.

Motion by Sherman, seconded by Rice, to cast the unanimous ballot for Emily Zimmer as Vice Chair. MCU

Election of Secretary

Chair Gallagher opened the nominations for Secretary. Fowler nominated Carrie Rice. No other nominations. Nominations were closed by the Vice Chair.

Motion by Fowler, seconded by Zimmer, to cast the unanimous ballot for Carrie Rice as Secretary. MCU

OLD BUSINESS

Ice Rink Operation

The public ice rink at Bridgewater Heights is open now. In the event the warming house is closed, the rink should not be used. Park members thanked Chad Pribyl and Cory for their efforts on the upkeep of the rink.

Dog Park

There is a lot of rot in the trees. This spring the fence will be moved on the east side and the Dog Park maybe closed due to repairs.

Trees

There was a question about the Dundas Dukes and supplying trees at Memorial Park. Due to the storm, the trees were put on hold this Fall. Chair Ashley and Lee Skaar will explore this possibility this Spring.

OLD BUSINESS (con't)

Storm Clean Up

The storm clean up is done.

Two Vacancies

Suggestion to post two vacancies on the Park Board on the Dundas Happenings page and see if any results.

NEW BUSINESS

Set Meetings for 2019

Motion by Zimmer, second by Fowler, to set the second Tuesday of the month at 7:00 pm. at City Hall, except for November, which will be determined late, and no meeting in December. MCU

Green Team Selection Process for 2019

A Boy Scout troop will be submitting an application. Suggestion was to have staff send out notices to past groups and members look at having other groups sign up. Group inquired about the quarterly payout amount to the groups.

Motion by Zimmer, second by Sherman, to have Open Door Nursery continue to be the Green Team for January thru March 2019. MCU

2019 Activities Schedule for Park

90 people responded to the City's survey. One section was designated to parks—should the city use tax dollars to enhance the recreation facilities. The following were noted as items to consider: bike trails, playgrounds, baseball fields, soccer fields and basketball courts.

Review of 2019 Memorial Park Pavilion Rental Agreement and Fees

Was decided to continue the current Pavilion Rental Agreement and Fees for 2019 as well as the Policy page. Staff suggestion was for the Board to review in October.

Review Goals and Purpose of the Park Board

To be reviewed at February's meeting.

ITEMS FOR FEBRUARY 12 MEETING

- a. Review Goals and Purpose of the Park Board
- b. Egg Hunt
- c. Green Team Information

ANNOUNCEMENTS

It was reported the City Administrator, John McCarthy, will be retiring on May 31, 2019.

ADJOURNMENT

Motion by Zimmer, second by Fowler, to adjourn the meeting at 8:40 p.m. MCU

Ashley Gallagher, Chair

**DUNDAS PARKS AND RECREATION BOARD
REGULAR MEETING AGENDA
TUESDAY, FEBRUARY 12, 2019
7:00 PM CITY HALL**

1. CALL TO ORDER
 - a. Roll Call/Notification of Quorum
 - b. Approval of Agenda*
Motion by _____, second by _____ to approve Agenda
 - c. Approval of Minutes of Regular Meeting, January 8, 2019*
Motion by _____, second by _____ to approve minutes

2. PRESENTATION – YMCA
 - a. 2019 Schedule of YMCA Activities at Dundas parks

3. OLD BUSINESS
 - a. Review Goals and Purpose of the Park Board
 - b. Green Team Information
 - c. Two Vacancies

4. NEW BUSINESS
 - a. Annual Egg Hunt
 - b.

5. ITEMS FOR MARCH 12th MEETING
 - a.
 - b.
 - c.
 - d.
 - e.

6. ANNOUNCEMENTS
 - a. Council Meeting – Mondays February 25 and March 11 at 7:00 PM at City Hall
 - b. Park Board Meeting – Tuesday, March 12 at 7:00 PM at City Hall

7. ADJOURNMENT
Motion by _____, second by _____