



NOTICE for Meeting pursuant to Minn. Stat. § 13D.021

City of Dundas, Minnesota

**Parks and Recreation Advisory Board Meeting
Notice of Meeting by Telephone or Other Electronic Means**

NOTICE IS HEREBY GIVEN that the Parks and Recreation Advisory Board of the City of Dundas will hold a meeting on Tuesday, January 12, 2021 at 7 p.m.

In accordance with the requirements of Minn. Stat. Section 13D.021, Mayor Glenn Switzer the presiding officer has determined that an in-person meeting is not practical or prudent because of a health pandemic or an emergency declared under Chapter 12 of the Minnesota Statutes.

Because of the COVID-19 health pandemic, it has been determined that attendance at the regular meeting location by members of the public is not feasible.

Because of the COVID-19 health pandemic, it has been determined that the physical presence at the regular meeting location by at least one member of the body, chief legal counsel or chief administrative officer is not feasible.

Therefore, some or all of the Parks and Recreation Advisory Board members may be participating by telephone or other electronic means.

Members of the public may monitor the meeting by following these directions:

Dundas Park Board Meeting
Tue, Jan 12, 2021 7:00 PM - 8:00 PM (CST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/714871173>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 714-871-173

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/714871173>

Alternate methods of public input for this meeting:

- Send an email no later than 4 p.m. on the day of the meeting to City Administrator Jenelle Teppen at jteppen@dundas.us noting meeting item in the subject line and type your comment in the body of the email or attach a document of necessary. These comments will be sent to the entire City Council. Please note that these comments will be read at the meeting by the Mayor, unless you specifically request that they not be read.
- Send a letter containing your input to Jenelle Teppen, 100 Railway, PO Box 70, Dundas, MN 55019.
- As always, members of the public can contact council members directly via phone or email to provide input. This input will not be read publicly during the meeting.

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. §13D.04.

Dated April 9, 2020

Glenn Switzer, Mayor

**DUNDAS PARKS AND RECREATION BOARD
REGULAR MEETING AGENDA
TUESDAY, JANUARY 12, 2021
7:00 PM VIRTUAL/ONLINE**

1. CALL TO ORDER
 - a. Roll Call/Notification of Quorum
 - b. Approval of Agenda*
Motion by _____, second by _____ to approve Agenda
 - c. Approval of Minutes of Regular Meeting, October 13, 2020*
Motion by _____, second by _____ to approve minutes

2. ELECTION OF OFFICERS
 - a. Election of Chair
Motion by _____, second by _____
 - b. Election of Vice Chair
Motion by _____, second by _____
 - c. Election of Secretary
Motion by _____, second by _____

3. OLD BUSINESS
 - a. 2021 Work Plan

4. NEW BUSINESS
 - a. Set Meetings for the 2021 Year
Motion by _____, second by _____
 - b. Annual Easter Egg Hunt
 - c. Requests for Memorials in Parks*
 - d. Draft RFP for Memorial Park Playground Equipment*

5. ITEMS FOR MEETING FEBRUARY 9th MEETING
 - a.
 - b.

6. ANNOUNCEMENTS
 - a. Council Meeting – Monday, January 25 and February 8 at 7:00 PM virtual/online
 - b. Park Board Meeting – Tuesday, February 9, 2020, at 7:00 PM virtual/online

7. ADJOURNMENT
Motion by _____, second by _____

**DUNDAS PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
TUESDAY, OCTOBER 13, 2020
7:00 PM CITY HALL**

UNOFFICIAL MINUTES

Present: Chair Ashley Gallagher - Members Larry Fowler, Carrie Rice, Emily Zimmer
Staff: Administrator Jenelle Teppen

CALL TO ORDER

Roll Call/Notification of Quorum

Chair Gallagher called the meeting to order at 7:02 p.m. A quorum was present.

Approval of Agenda

Motion by Zimmer, second by Fowler, to approve the Agenda. Motion Carried Unanimously (MCU)

Approval of Minutes

Motion by Zimmer, second by Fowler, to approve the minutes of September 8, 2020. MCU

OLD BUSINESS

No Old Business brought before the Board.

NEW BUSINESS

Scavenger Hunt

Chair Gallagher provided a Neighborhood Halloween Hunt form for publicizing a Scavenger Hunt for Thursday, October 29 and Friday October 30 from 5:00 to 7:00 p.m. both evenings with two people each evening to do a drive up passing of the candy at City Hall parking lot.

Annual 2021 Work Plan

Memorial Park: Board discussed what to have for the new playground equipment. Administrator Teppen will provide a draft of an RFP to review. Discussion on obtaining ideas from others, ways to reduce the costs, and could it complement the Baseball Association's facility.

Further discussion on items to develop on an annual work plan included:

- Park Tours
- Working Calendar (example)
 - January: Easter Egg Hunt
 - July: Trunk or Treat
- Suggestions/Ideas Box
- Recruiting Volunteers
- Survey on what residents would like to see at the parks
- Community Picnic
- Stage for Memorial Park
- Regional Park signs updated
- Pickleball Court – Basketball Court – Sport Court
- Community Garden – grants are available
- Park/landscaping near sculpture

ADJOURNMENT

Motion by Fowler, second by Zimmer, to adjourn the meeting at 8:07 p.m. MCU

Ashley Gallagher, Chair